

The Board of Trustees, Bensenville Community Public Library District, held a Public Hearing pursuant to “Truth in Taxation Act” at 7:30 on Monday, November 16, 2015 at the Library. The meeting was called to order by Susan Diamond President.

Trustees present: Susan Diamond, Nancy Rizzo, Mandi Zalewski, Sergio Zgrzebski, Jim Ricker, Linda Weiss

Trustees Absent: Susan Earley

The Chair verified the existence of a quorum. Also present: David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan, Kyrie Kenny

Also present: Allan Devitt, Mike Moyski

### **Public Hearing**

The Secretary verified the Certification of the following Legal Notices:

- 1) Board approved Tentative Budget & Appropriation 7/20/15
- 2) Publication of 30 day notice for public inspection/hearing Press 7/24/15
- 3) Board enacted Budget and Appropriation Ordinance 9/21/15
- 4) Board Enacted .02% Levy Ordinance (7/20/15) and published 7/31/15
- 5) Publication of Black Border Notice in *Independent* 11/5/15

The Tax Levy Ordinance No. 971-15 was presented by the Secretary.

The Chair declared the meeting open for discussion.

**Motion:** As there were no delegations, Diamond closed the Public Hearing at 7:34 p.m. motion made by Zalewski and seconded by Weiss

Roll Call: Aye: Zgrzebski, Ricker, Rizzo  
Diamond, Weiss, Zalewski,

Nay: None  
Absent: Earley

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, November 16, 2015. The meeting was called to order at 7:35 p.m. by Susan Diamond, President.

Trustees Present: Jim Ricker, Sergio Zgrzebski, Susan Diamond, Nancy Rizzo, Linda Weiss, Mandi Zalewski,

Trustee Absent: Susan Earley

The Chair verified the existence of a quorum. Also present: David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan, Kyrie Kenny

Also present: Allan Devitt, Michael Moyski C.P.A

Hearing of Delegations: Allan Devitt commented on the mobile computers. The presentation given by Chris Sloan at the Senior Advisory Council was well received. Susan Diamond requested a copy of report be given to the Bensenville Community Foundation.

Earley arrived at 7:40

Presentation by Michael A Moyski C.P.A: Moyski explained that the library operates on a Cash basis of accounting. The Library is in a good financial state and has a strong fund balance position. He also reviewed the pension plan.

MOTION: Zalewski moved to approve the minutes of the October 19, 2015 Regular Meeting. Seconded by Weiss

Roll Call: Aye: Zgrzebski, Ricker, Diamond,  
Rizzo, Zalewski, Weiss, Earley  
Nay: None  
Absent: None

MOTION: Earley moved to approve checks # 59001-59087 for a total amount of \$182,318.29 Seconded by Rizzo

Roll Call: Aye: Zgrzebski, Ricker, Diamond,  
Rizzo, Zalewski, Weiss, Earley  
Nay: None  
Absent: None

The Chair directed the Treasurer's Report for the month of October 2015 be filed for audit.

Motion: Rizzo moved to accept the 2014-2015 Audit Report, Seconded by Earley

Roll Call: Aye: Zgrzebski, Ricker, Rizzo, Diamond,  
Weiss, Zalewski, Earley

Nay: None  
Absent: None

MOTION: Earley moved to enact Tax Levy Ordinance No 971-15.  
Seconded by Weiss

Roll Call: Aye: Zgrzebski, Ricker, Rizzo,  
Diamond, Weiss, Zalewski, Earley

Nay: None  
Absent: None

#### DISCUSSION:

Construction update: Comcast line has been moved. Director will meet for weekly meeting with the contractors on November 17, 2015. The completion date has been pushed back, expecting completion in early March.

ILA Trustee Report: Diamond attended and learned valuable insight and prepared a report reflecting her summation.

Meet The Director: Sieffert will make himself available to the public. He will hold 3 sessions. One in January, February, and March at varying times to give updates about the library, strategic planning and for them to get to know him a bit better.

Amazon billing cycle: This invoice occasionally comes too late to process before the board meetings to be included for approval. This will be an action item for next month.

Open meetings Act: This was reviewed by the Board of Trustees.

Policy Committee Meeting: Sieffert wants to meet to cleanup things in the Personnel Code.

INFORMATION:

Reports:

Library Staff (attached)

BIG: No Update

RAILS: No Update

Statistics (attached):

Library Programs and Services: The library has received 50 Chrome Books in partnership with School District 2. Patrons can receive a Chrome Book for free by attending the scheduled class sessions. Classes will be held the first second and third Wednesday of the month starting in January. Patrons must register for class and must attend all sessions to receive Chrome Book.

Snack Cart: Two new employees Adam Harlinton and William Krajecki operate the cart from 3-5 pm, Monday through Thursday serving healthy snacks. This has been well received by patrons.

KBC: Has 11 registered children. Class meets twice a week on Monday's and Wednesday's. Class is designed to help pre-school children transition into Kindergarten.

Holiday Open: Will be held on Friday December 11 from 4-8 pm, Entertainment will include a Jazz Quartet.

Winter Program Guide: Coming soon

Program Updates: Staff indicated they are busy and programs are well attended.

Community Events: The tree lighting at town center. The library staff helped put together some ornaments.

MOTION: Ricker moved to adjourn the meeting at 8:37 p.m.  
Seconded by Zgrzebski and carried unanimously.

Roll Call: Aye: Zgrzebski, Ricker, Diamond,  
Weiss, Earley, Zalewski, Rizzo.

Nay: None  
Absent: None

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Nancy Rizzo, Secretary