

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, December 15, 2014. The meeting was called to order at 7:29 p.m. by Norb Banaszynski, President.

Trustees Present: Norbert Banaszynski, Susan Diamond, Nancy Rizzo, Mandi Zalewski

Trustee Absent: Kim Glomp, Susan Earley, Elaine Reiland

The Chair verified the existence of a quorum. Also present: Jill Rodriguez, David Sieffert, Kelly Watson, Tekolya Brown

Also present: Linda Weis

Hearing of Delegations: None

MOTION: Susan Diamond moved to approve the minutes of the November 17, 2014 Regular Meeting. Seconded by Mandi Zalewski

Roll Call: Aye: Banaszynski, Rizzo, Diamond,  
Zalewski,

Nay: None

Absent: Glomp, Earley, Reiland,

Policy Committee Minutes September 13, 2013 were provided for information

MOTION: Diamond moved to approve checks #57620 - 57729 including no Petty Cash Checks for a total amount of \$130,307.87 Seconded by Rizzo.

Roll Call: Aye: Banaszynski, Diamond, Zalewski, Rizzo,

Nay: None

Absent: Glomp, Earley, Reiland

The Chair directed the Treasurer's Report for the month of November, 2014 be filed for audit.

The Board declared a Trustee Vacancy due to Elaine Reiland relocating out of the district.

MOTION: Zalewski moved to declare a Trustee vacancy. Seconded by Diamond.

Roll Call: Aye: Banaszynski, Diamond, Zalewski, Rizzo,  
Nay: None  
Absent: Glomp, Earley, Reiland

Rodriguez will post notice of vacancy in library. Candidates will need to submit letter of interest due by January 10<sup>th</sup>.

Policy Manual Changes: Added note regarding purchasing from a staff member or Trustee's family business. Going forward if a holiday falls on a regularly scheduled workday all part-time employees will now be paid for their hours. If the library has an un-scheduled closing part-time employees will also receive pay for their regular hours.

MOTION: Diamond moved to accept new Policy Manual changes. Zalewski seconded.

Roll Call: Aye: Banaszynski, Diamond, Zalewski, Rizzo,  
Nay: None  
Absent: Glomp, Earley

Strategic Planning Process: Library will use an outside facilitator, and is currently looking into someone for focus groups.

Learning Garden Center –Status report on project: The technical pieces have been completed, soil sample; no asbestos found, not in flood plain. Currently working on the narrative. Also working with Kathleen Willis and Don Harmon for funding. Kathleen will write a letter of support.

Trustee Election Updates: Three people filed on December 15, 2014. Will hold lottery at 10:00 am Tuesday December 16, 2014

Reports: Library Staff -

BIG - Working on Student Government Program and Tax objection. Will hold a meeting January 14, 2015 students will be in attendance. They will attend board meeting. A dinner will be held February 26, 2015.

Bensenville Community Foundation – Will resume in January.

RAILS /MAGIC – no report.

Statistics (attached)

Library Programs and Services:

Personnel Appointments: Early Childhood Librarian- Kyrie Kenny was hired, will start January 1, 2015 with an annual salary of 38,000

Currently still waiting to fill Computer Monitor Assistant position.

Winter Program Guides are available.

Program updates and new events: Readapalooza participants will receive a book bag upon completion

Bensenville Reads: Currently thinking of doing Book of Unknown Americans- A fiction book that's character driven. The author is local.

Community Events:

The Fenton Facilities Project is in first phase: looking at new front entrance way, looking to become more student focused, will renovate library; takes place in 2015 over the summer.

Park District / Library Volunteer woods clean up: Rick Robbins interested in conservation effort. Library will recruit volunteers.

ADJOURNMENT: Diamond moved to adjourn the meeting at 8:07 p.m. until Monday January 12, 2015 at 7:00 pm. for board vacancy. Seconded by Zalewski.

Roll Call: Aye: Banaszynski, Zalewski, Diamond, Rizzo,

Nay: None

Absent: Glomp, Earley

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Nancy Rizzo, Secretary