

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, December 21, 2015. The meeting was called to order at 7:30 p.m. by Susan Diamond, President.

Trustees Present: Susan Diamond, Nancy Rizzo, Mandi Zalewski, Jim Ricker, Susan Earley, Linda Weiss, Sergio Zgrzebski

Trustee Absent: None

The Chair verified the existence of a quorum.

Also present: David Sieffert, Kelly Watson, Tekolya Brown, Chris Sloan, Sue Feddersen

Hearing of Delegations: None

MOTION: Jim Ricker moved to approve the minutes of the November 16, 2015 Regular Meeting as amended. Seconded by Susan Earley.

Roll Call: Aye: Zgrzebski, Rizzo, Diamond,  
Zalewski, Weiss, Ricker, Earley

Nay: None  
Absent: None

MOTION: Earley moved to approve checks #59132-59264 including no Petty Cash Checks for a total amount of \$187,958.30 Seconded by Weiss.

Roll Call: Aye: Zgrzebski, Rizzo, Diamond,  
Zalewski, Weiss, Ricker, Earley

Nay: None  
Absent: None

The Chair directed the Treasurer's Report for the month of November, 2015 be filed for audit.

Trustee Earley directed library director to look for quotes for getting drainage system for library lawn.

Policy Manual Changes: Policy Committee agreed on all recommended changes. Added category E: If a problem has been corrected for 3 years and no re-occurrence this will be removed from employee file.

Full-Time employees eligible for vacation can roll over a maximum of 5 days.

Up to 3 days can be deducted from sick time as personal days.

Changes will be effective January 1, 2016.

MOTION: Zalewski moved to accept new Policy Manual changes. Seconded by Earley.

Roll Call: Aye: Zgrzebski, Rizzo, Diamond,  
Zalewski, Weiss, Ricker, Earley

Nay: None  
Absent: None

Amazon Billing Cycle: When the Amazon invoice arrives too late for inclusion in board packet, the Director will inform the Board President and Treasurer prior to submitting payment.

MOTION: Zalewski moved to approve processing Amazon Bill  
Seconded by Earley

Roll Call: Aye: Zgrzebski, Rizzo, Diamond,  
Zalewski, Weiss, Ricker, Earley

Nay: None  
Absent: None

Discussion

Construction Update: The excavated hole has been back filled. Currently making sure piers are to code. Looking to pour concrete in the next week, and the walls should be put up by beginning of January.

Culvert Repair: Collapsed culvert was repaired by Vian Construction. The Director conferred with the Board President Prior to approving repair.

Board Meeting Date, March, 2016: Will not change.

Celebration of Service: 1/17/16: Will be held at Café Amano. This year employees will receive one drink coupon. Bowling will be held afterwards.

Per Capita Grant Update: Has been submitted. Waiting to hear back. The state has not passed their budget which causes everything to be on hold. That weighs heavily on approval.

Legislative Luncheon 2/12/16: Flyer is out now.

Reports:

BIG - None

Bensenville Community Foundation – None

RAILS /MAGIC: None

Statistics (attached)

Library Programs and Services:

Holiday Open House: Really nice turnout. Music was well received. Had many new faces. Considering new time of 4-7 pm next year.

Reader Challenge: Will be different from 52 books 52 weeks. This year will be a 3 month program. Starting January 1 through March 1. Patrons will read a new genre: Young Adult. No registration required. Grand Prize will include Kindle Fire.

Adult Services Update receiving large amounts of sign ups especially Spanish language classes.

Youth Services Update: Hosted winter break movie: 25th anniversary of Home Alone. The program had 126 attendees.

Community Events:

Blackhawk Jazz Band on WGN 12/30/15): WGN news  
Will showcase students from Blackhawk Jazz Band

Jewel opening (1/12): Will be great for the community. Will  
include a Starbucks inside.

ADJOURNMENT:

Earley moved to adjourn the meeting at 8:12 p.m. until Monday  
January 18, 2016 at 7:30 pm for regularly scheduled board  
meeting. Seconded by Zalewski.

Roll Call: Aye: Zgrzebski, Rizzo, Diamond,  
Zalewski, Weiss, Ricker, Earley

Nay: None  
Absent: None

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Nancy Rizzo, Secretary