

Bensenville Community Public Library Board Meeting

Meeting Minutes
September 19, 2016

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday September 19, 2016. The meeting was called to order at 7:30 pm by Susan Diamond, President.

Susan Diamond appointed Mandi Zalewski as Secretary Pro Tem.

Trustees Present: Mandi Zalewski, Linda Weiss, Jim Ricker, Susan Diamond, Sergio Zgrzebski, Susan Earley

Trustees Absent: Nancy Rizzo

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan Kelly Watson, Kathleen Quinn, Mike Jaffe

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:30p.m. on the Certification of Public Notices

Tentative Budget and Appropriation for the fiscal year July 1, 2016-June 30, 2017 from taxes to be levied for the year 2016.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 18, 2016
- 2) Publication of Legal Notice of 30 day public inspection and public hearing in the Independent July 28, 2016.

The Secretary presented the Combined Annual Budget and Appropriation Ordinance No. 975-16

The Chair declared the meeting open for discussion.

MOTION: Earley moved to open the meeting for discussion. Seconded by Weiss.

Roll Call:
Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski
Nay: None
Absent: Rizzo

Open Discussion:

Kathleen Quinn asked about lack of access to the budget reports on the library's website.

The Chair closed the Public Hearing at 7:32p.m.

MOTION: Diamond moved to close the Public Hearing at 7:32. Seconded by Weiss.

Roll Call:
Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski
Nay: None
Absent: Rizzo

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Meeting Minutes
September 19, 2016

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday September 19, 2016. The meeting was called to order at 7:32 pm by Susan Diamond, President.

Trustees Present: Mandi Zalewski, Linda Weiss, Jim Ricker, Susan Diamond, Sergio Zgrzebski, Susan Earley

Trustees Absent: Rizzo

Also Present: David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan Kelly Watson, Kathleen Quinn, Mike Jaffe

HEARING OF DELIGATIONS:

Mike Jaffe commented on the 9/11 ceremony. Mr. Jaffe has attended every year and wants the program to continue. He stated that the readings were beautiful, but feels that over the years it has been dialed back and seems less meaningful. He would like it to be grander.

APPROVAL OF MINUTES:

MOTION: Earley moved to approve the minutes (as amended) of the August 15, 2016 Regular Meeting Seconded by Weiss

Roll Call:
Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski
Nay: None
Absent: Rizzo

APPROVAL OF CHECKLISTING:

MOTION: Earley moved to approve checks # 60272-60399 for a total amount of 152,879.05 Seconded by Zalewski.

Roll Call:
Aye: Zalewski, Weiss, Diamond,

Earley, Ricker, Zgrzebski
Nay: None
Absent: Rizzo

The Chair directed the Treasurer's Report for the month of August 2016 be filed for audit.

RESOLUTION NO.964-16, ESTIMATE OF FUNDS:

- What the library expects to receive next year in taxes

MOTION: Zgrzebski moved to approve Resolution No. 964-16 Estimate of Funds Seconded by Earley.

Roll Call:

Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski
Nay: None
Absent: Rizzo

Motion approved and carried unanimously.

ORDINANCE NO. 975-16, COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE:

- Explains where the library's money comes from and where it is going.

MOTION: Weiss moved to approve Ordinance No. 975-16 Combined Annual Budget and Appropriation Seconded by Zalewski.

Roll Call:

Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski
Nay: None

Absent: Rizzo

Motion approved and carried unanimously.

CERTIFIED ESTIMATE OF REVENUES BY SOURCE:

- The estimated cash expected to be received during the fiscal year from all sources.

MOTION: Earley moved to approve Certified Estimate of Revenues by Source
Seconded by Weiss.

Roll Call:

Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski

Nay:

Absent: Rizzo

Motion approved and carried unanimously.

**RESOLUTION NO. 965-16, PROVIDING FOR THE EXECUTION OF
AN INTERGOVERNMENTAL AGREEMENT AUTHORIZING
MEMBERSHIP IN SWAN:**

MOTION: Earley moved to approve Resolution No. 965-16 Providing for the
execution of an intergovernmental agreement authorizing membership in SWAN
Seconded by Weiss.

Roll Call:

Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski

Nay: None

Absent: Rizzo

Motion approved and carried unanimously.

Intergovernmental Agreement establishing the System Wide Automated Network (SWAN) and authorizing membership in SWAN

This will be the second largest consortium. There are currently 70 libraries will have 90 when everything is finished. This will be a great benefit to patrons.

MOTION: Ricker moved to approve the Intergovernmental Agreement establishing the System Wide Automated Network (SWAN) and authorizing membership in SWAN. Seconded by Zgrzebski

Roll Call:

Aye: Zalewski, Weiss, Diamond,
Earley, Ricker, Zgrzebski

Nay: None

Absent: Rizzo

Motion approved and carried unanimously.

DISCUSSION:

ILLINOIS LIQUOR CONTROL ACT POLICY DRAFT:

The lawyer has reviewed it, Sieffert added the maximum number of beverages to 3.

Alcoholic beverages would only be at fund raising and special programs.

Age would be restricted, and this would not be open to the general public.

Earley suggested adding to the maximum up to 6 1 ounce samples.

Sieffert will make suggested changes to policy.

ANNOUNCEMENT OF AVAILABLE TRUSTEE SEATS:

Packets will be available for pickup in October. They will include information about the number of signateures needed forvoting.

This will be publicized with a press release as well as on the library website.

Sergio Zgrzebski, Susan Diamond, and Nancy Rizzo's positions are all open for election in April.

COLLECTION REORGANIZATION:

The library received a letter of praise regarding this, and the response overall has been positive.

The face out displays is really nice.

Weeded out non-circulating books and books in poor condition

The number of shelves has increased on each book shelf.

INFORMATION:

Library Staff Reports (attached)

Statistics (attached)

AFFILIATIONS:

BIG-

Susan Diamond is acting as president until May.

A meeting has been called for November 10, 2016

BENSENVILLE COMMUNITY FOUNDATION-

Will meet September 22, 2016

RAILS/MAGIC-

There will be a MAGIC director's meeting at the library in October.

Library Programs and Services:

Adult Services Update:

Cemetery Art Symbolism Wednesday October 5, 2016 with Laurel Mellin

Scott Tarrow: Author will speak and do a book signing October 7, 2016 at the library.

Steve Justman:

Songs of the American Railroad-2pm Sunday September 25, 2016

Youth Services Update:

3 nights per week is dedicated to family programming.

The Greenman Theatre will hold an after hour's program on October 14, 2016
Are You Afraid of the Dark? –Scary Stories.

Fall Family Craft Night, Tuesday September 20, 2016-

COMMUNITY INFORMATION:

Hands on the Arts-

There will be performances and activities for children. The library will sponsor some of the performances.

The first Saturday in October the Bensenville Park District will host a recycling event.

ADJOURNMENT:

MOTION: Earley moved to adjourn the meeting at 8:13 and Seconded by Weiss and carried unanimously.

Roll Call:

Aye: Earley, Zalewski, Weiss,
Diamond, Ricker, Zgrzebski

Nay:None

Absent: Rizzo

Mandi Zalewski Secretary ProTem