

Computer Lab Assistant Position Available

The Library is seeking a part time Computer Lab Assistant

Hours: 16-20 hours per week, includes mostly daytime/afternoon hours,
but may also include evening and weekend hours

Salary: \$11.00 per hour

Position Starts: Immediately

Responsibilities:

- Assists patrons with use of public computer workstations, printers, scanners and fax equipment.
- Provides training for the public on the use of public computer workstations.
- Performs routine maintenance tasks on public computer workstations and printers.
- Promotes library technology services.

Qualifications:

- Must be 16 years old
- Proficient in use of computer hardware and Microsoft office products
- Willingness to learn new skills
- Ability to work with persons of all ages

Apply in person at the Library main desk.