

**Bensenville Community Public Library Board Meeting**

Meeting Minutes

June 26, 2017

**CALL TO ORDER:**

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The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday June 26, 2017. The meeting was called to order at 7:30 pm by Susan Diamond, President.

**Trustees Present:** Linda Weiss, Jim Ricker, Susan Diamond,  
Susan Earley, Mandi Zalewski, Tina Lux, Kathy Quinn

**Trustees Absent:** None

The Chair verified the existence of a quorum.

**Also Present:** David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan,  
Kelly Watson

**Also Present:** Allan Devitt

**APPROVAL OF MINUTES:**

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**MOTION:** Zalewski moved to approve the minutes of the May 15, 2017 Regular Meeting. Seconded by Earley

Roll Call:

Aye: Weiss, Diamond, Ricker, Zalewski,  
Earley, Lux, Quinn

Nay: None

Absent: None

**APPROVAL OF CHECK LISTING:**

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**MOTION:** Earley moved to approve checks #61359-61476 for a total amount of \$123,808.79 Seconded by Weiss.

Roll Call:

Aye: Weiss, Diamond, Ricker,  
Zalewski, Earley, Lux, Quinn

Nay: None

Absent: None

The Chair directed the Treasurer's Report for the month of May 15, 2017 be filed for audit.

Motion approved and carried unanimously.

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**RESOLUTION No. 970-17: AMENDED BUDGET FOR 2017-2018**

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Earley moved to approve Resolution 970-17 Amended Budget for 2017-2018.  
Seconded by Ricker.

Roll Call:

Aye: Weiss, Diamond, Ricker,  
Earley, Zalewski, Lux, Quinn

Nay: None

Absent: None

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**RESOLUTION No 971-17: TRANSFER OF FUNDS**

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Zalewski moved to approve Resolution 971-17 Transfer of Funds. Seconded by Earley.

Roll Call:

Aye: Weiss, Diamond, Ricker,  
Zalewski, Earley, Lux, Quinn

Nay: None

Absent: None

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**ORDINANCE No 977-17: PREVAILING WAGE LAW**

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Zalewski moved to approve Ordinance 977-17 Prevailing Wage Law.  
Seconded by Weiss.

Roll Call:

Aye: Weiss, Diamond, Ricker,  
Earley, Zalewski, Lux, Quinn

Nay: None

Absent: None

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**PERSONNEL RECOMMENDATIONS:**

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The Personnel Committee recommended a 5% salary increase for David Sieffert. Zalewski moved to approve a 5% Salary increase for David Sieffert. Seconded by Quinn.

Roll Call:

Aye: Weiss, Diamond, Ricker,  
Zalewski, Lux, Quinn, Earley

Nay: None

Absent: None

**DISCUSSION:**

**CASTLE TOWERS LIBRARY UPDATE:**

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Sloan has been working to schedule time for library Administrative Team to begin working on a refresh of the library at Castle Towers.

The acquired books will have new stickers acknowledging contributors.

**NEW LIBRARY CARDS UPDATE:**

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The new cards will have 2 key tags, and the patrons will have the option between styles.

The cards were \$1000.00 less than previous library card's purchase order.

**GREEN TEEN ZONE STATUS:**

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Teen Zone provides art, games and other activities and programming for 4<sup>th</sup>- 8<sup>th</sup> graders after school.

The building is in good condition. The library has an opportunity to take over the day-to-day functions of the Teen Zone. A full time employee would staff the Teen Zone, implement some new programming, and make it a central part of the community. They would also be in the library part of the day. They would work with Youth Services. Other duties would include coordinating volunteers and interns. The Board had a consensus that there should be two staff members any time children are present.

**BROKEN WINDOW:**

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Some middle school children threw rocks through the big window by the fireplace. The action was caught on camera. Sieffert took pictures to Officer Banks at Bensenville Police Department. Officer Banks was very helpful. The person responsible was found and Sieffert and Police worked out a deal to have family pay for window in installments in lieu of pressing charges.

**WARRANTY EXTENSION OF HVAC:**

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Warranty was secured through Efraim Carlson for an additional year of coverage on HVAC system in new room.

## **APPOINT SECRETARY'S AUDIT COMMITTEE:**

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Zalewski and Quinn were appointed to the Secretary's audit committee. They will meet before the next board meeting.

## **AFFILIATIONS:**

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**BIG-**The Board is scheduled to meet July 6, at 7pm in the LLC Administrative team met last month. They discussed the Green Teen Zone.

## **BENSENVILLE COMMUNITY FOUNDATION-**

The Board President has appointed Tom Earley as the Library's second representative. Diamond will continue to serve, as the Library's other representative. The Foundation has received \$3450.00 in donations for car seats. The Board will meet on July 27, 2017.

## **RAILS/MAGIC-**

Magic meeting on Wednesday June 28, 2017.

Sieffert was appointed Vice President for the remaining of MAGIC existence as a consortium.

## **Library Programs and Services:**

### **Adult Services Update:**

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There is a lot of new programs and presentations lined up for next year.

A new section of Classic Books is on display.

Alex Brotsos is working on Hispanic Heritage Month programming which will include a film festival.

### **Youth Services Update:**

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Stats are ok, but numbers are down due to construction.

**PARK PLAY:** Is going well. It is a favorite program. Weather is an issue, but is expected.

**SUMMER READING:** A new sign up board that separates between pre-readers and independent readers.

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July 13, 7:00 pm: The Art of Civil War Commemoration: An Adult program focusing on Civil War era headstones and memorials.

July 23, 2:00 pm: Heroes on the Air: Radio Historian focusing on old time radio shows of the past.

**COMMUNITY INFORMATION:**

**July 4 Liberty Fest:** Library staff and Board members will walk in the parade. The theme is Summer. They will pass out sunglasses and candy.

**ADJOURNMENT:**

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**MOTION:** Zalewski moved to adjourn the meeting at 8:31 p.m. Seconded by Earley and carried unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Zalewski,  
Earley, Lux, Quinn

Nay: None

Absent: None

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Tina Lux, Secretary