

Bensenville Community Public Library Board Meeting

Meeting Minutes

May 15, 2017

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday May 15, 2017. The meeting was called to order at 7:30 pm by Susan Diamond, President.

Trustees Present: Linda Weiss, Jim Ricker, Susan Diamond, Nancy Rizzo, Susan Earley, Sergio Zgrzebski

Trustees Absent: Mandi Zalewski

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Tekolya Brown, Sue Feddersen, Chris Sloan, Kelly Watson

Also Present: Gary Mickey- Library Attorney

RESOLUTION PROCLAIMING RESULTS OF CONSOLIDATED ELECTION APRIL 4, 2017:

Ricker moved to approve Resolution Proclaiming Results of Consolidated Election April 4, 2017. Seconded by Rizzo.

Roll Call:

Aye: Weiss, Diamond, Ricker, Rizzo,
Earley

Nay: None

Absent: Zalewski,

ADMINISTER OATH OF OFFICE:

Susan Z. Diamond, Kathleen “Kathy” Quinn and Tina M. Lux were administered Oath of Office.

ELECTION OF OFFICERS:

PRESIDENT: Earley nominated Diamond for President, seconded by Weiss. Diamond was elected President unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Lux, Quinn

Earley

Nay: None

Absent: Zalewski

VICE PRESIDENT: Ricker nominated Weiss for Vice President, seconded by Earley. Weiss was elected Vice President unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Lux, Quinn

Earley

Nay: None

Absent: Zalewski

Zalewski arrived at 7:40pm

TREASURER: Zalewski nominated Earley for Treasurer, seconded by Ricker. Earley was elected Treasurer unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Lux, Quinn

Earley, Zalewski

Nay: None

Absent: None

SECRETARY: Quinn nominated Lux for Secretary, Seconded by Earley. Lux was elected Secretary unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Lux, Quinn
Earley, Zalewski

Nay: None

Absent: None

APPROVAL OF MINUTES:

MOTION: Weiss moved to approve the minutes of the April 17, 2017 Regular Meeting. Seconded by Zalewski

Roll Call:

Aye: Weiss, Diamond, Ricker, Zalewski,
Earley, Lux, Quinn

Nay: None

Absent: None

APPROVAL OF CHECK LISTING:

MOTION: Earley moved to approve checks #61248-61358 for a total amount of \$137,218.83 Seconded by Ricker.

Roll Call:

Aye: Weiss, Diamond, Ricker,
Zalewski, Earley, Lux, Quinn

Nay: None

Absent: None

The Chair directed the Treasurer's Report for the month of April 17, 2017 be filed for audit.

Motion approved and carried unanimously.

**CHANGE BOARD MEETING FROM JUNE 19, 2017 TO JUNE 26, 2017
DUE TO END OF FISCAL YEAR.**

The 2016-2017 fiscal year ends at end of June. Trustees would like to ensure that all accounts payable invoices would be received and processed in the current fiscal year.

MOTION: Ricker moved to change the June Board Meeting from June 19 to June 26, 2017 Seconded by Earley.

Roll Call:

Aye: Weiss, Diamond, Ricker,
Zalewski, Earley, Lux, Quinn

Nay: None

Absent: None

Motion approved and carried unanimously.

APPROVE BOARD GOALS AND PRIORITIES 2017-2018

MOTION: Quinn moved to approve Board Goals and Priorities for 2017-2018 Seconded by Weiss.

Roll Call:

Aye: Weiss, Diamond, Ricker,
Zalewski, Earley, Lux, Quinn

Nay: None

Absent: None

Motion approved and carried unanimously.

HEARING OF DELEGATIONS:

Allan Devitt gave thanks to outgoing Trustees Zgrzebski, and Rizzo for service. He also welcomed newcomers Lux and Quinn. Has confidence the Trustees will continue to be prudent stewards of the library.

DISCUSSION: None

COMMITTEE ASSIGNMENT:

Finance: Earley- Treasurer Chair

Ricker

Lux

Personnel: Weiss – Chair

Zalewski

Quinn

BIG MEMBERSHIP:

Diamond – Board President
Vice President back up

BCF MEMBERSHIP:

Zalewski -Secretary
Diamond -Treasurer

AFFILIATIONS:

BIG-Administrators met, and had breakfast. Sieffert spoke with James Stelter about partnering with District #2 for I. T services for the library. The pair will meet with Keith, who is head of IT at Bensenville School District 2.

BENSENVILLE COMMUNITY FOUNDATION- The members will meet on May 25, 2017. A grant of \$2,200 was received for car seats. A company is willing to donate the car seats. The seats will go to families in need.

RAILS/MAGIC- Under July 1st deadline to make any policy changes. Staff will need to get items paired down so that migration will be smoother. There are currently 17 libraries in MAGIC after merge with SWAN there will be 90 libraries. Sieffert was asked to serve as Vice President for SWAN.

Library Programs and Services:

Marketing Report – Parkinson is looking for better methods to track statistics. Current method is not as accurate as she'

Adult Services Update:

Jonathan from Fischer Farms will give a presentation on Civil War. Arcadia publishing wants to publish book about Bensenville.
The Library was awarded a mini grant by Arts Council for Hispanic Heritage Month September-October 2017

Youth Services Update:

Department is getting ready for Summer Reading. The calendar is starting to fill up for fall programs.

CAREER DAY AT BLACKHAWK MIDDLE SCHOOL:

Junior Achievers of DuPage. Library staff will take someone from every department to speak about the different career opportunities.

COOKING THE BOOKS-HEALTHY EATS :

Book club run by Kelly Watson. Participants check out different cookbooks, bring a different dish, and then discuss them.

BOOK SALE:

Will be held on a different date this year. June 6-8, 2017. This is the same date as the community garage sale.

NIFTY NATURE EXPLORERS

A new outdoor program that will make use of the garden, the new addition and the patio.

Park Play will be held on Friday mornings from 10:30- 11:30am.

COMMUNITY INFORMATION:

4TH of July Parade- Library will participate again. Trustees and staff will walk. Music in the Park- Schedule provided to Board members. Community Foundation members will attend to run 50/50 raffle.

Adkinson's Art Gallery- Features new Artist at the beginning of every month.

ADJOURNMENT:

MOTION: Ricker moved to adjourn the meeting at 8:14p.m. Seconded by Weiss and carried unanimously.

Roll Call:

Aye: Weiss, Diamond, Ricker, Zalewski,
Earley, Lux, Quinn

Nay: None

Absent: None

Tina Lux, Secretary