

**Bensenville Community Public Library Board Meeting**

Meeting Minutes  
March 19, 2018

**CALL TO ORDER:**

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The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Tuesday March 19, 2018. The meeting was called to order at 7:31 p.m. by Susan Diamond, President.

Trustees Present: Jim Ricker, Susan Diamond, Tina Lux, Kathy Quinn, Mandi Zalewski, Susan Earley, Linda Weiss

**Trustees Absent:** None

**Also Present:** David Sieffert, Chris Sloan, Tekolya Brown, Sue Feddersen, Amanda Carr, Lara Schwarz

**HEARING OF DELIGATIONS:**

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None

**APPROVAL OF MINUTES:**

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**MOTION:** Ricker moved to approve the minutes of the February 19, 2018 Regular Meeting. Seconded by Earley.

Roll Call:

Aye: Ricker, Lux, Quinn, Zalewski, Earley,  
Diamond, Weiss

Nay: None

Absent: None

**APPROVAL OF CHECKLISTING:**

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**MOTION:** Earley moved to approve checks #6228362323- for a total amount of 58,193.24 Seconded by Weiss.

Roll Call:

Aye: Ricker, Lux, Quinn, Zalewski, Earley, Diamond, Weiss

Nay: None

Absent: None

The Chair directed the Treasurer's Report for February 2018 be filed for audit.

**DISCUSSION:**

**Closing For Staff IN-SERVICE AUGUST 24, 2018:**

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**MOTION:** Zalewski moved to close the library on August 24, 2018 for Staff In-Service Day. Seconded by Quinn.

Roll Call:

Aye: Ricker, Lux, Quinn, Zalewski, Earley, Diamond, Weiss

Nay: None

Absent: None

**COMMITTEE ASSIGNMENTS:**

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PERSONNEL COMMITTEE: Weiss, Zalewski, Quinn

FINANCE COMMITTEE: Earley, Ricker, Tina

**COMMITTEE MEETING DATES:**

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Sieffert will email trustees meeting date options.

**PARTNERSHIPS UPDATE WITH LARA SCHWARZ:**

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Schwarz discussed the many partnerships between the schools and the library. The Trunk or Treat event was a great success as well as Breakfast with the Bunny. Seven Storytime events for Birth to three years old. There were 16 families at each.

Project Care, SIT Conference, Authors visits. COD program has 33 students currently.

Castle Towers, Bridgeway homebound delivery and book groups.

**CARNIVAL UPDATE:**

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No music has been booked yet. Stage and lighting picked.  
Changed times to accommodate Fenton's graduation.

**INFORMATION:**

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Library Staff Reports (attached)  
Statistics (attached)

**AFFILIATIONS:**

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**BIG-** Administrators met and discussed the upcoming Carnival. Group contemplated changing meeting dates.

**BENSENVILLE COMMUNITY FOUNDATION-** Will meet on March 22, 2018.

**RAILS/MAGIC-** Weekly testing for migration to SWAN. Technical Services will be on a freeze for one week until migration goes live. Circulation will have a three day freeze.

**Library Programs and Services:**

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Women of World War II: The Front Lines and the Home Front- March 29, 2018 at 2:00 pm.

General Computer Class Update- Sloan is scaling back some programs and eliminating less popular classes. Will hold more one on one classes. Will utilize open class times to update materials for classes.

Student Art Show- The boards are up and Fenton has dropped off artwork. Expect District 2's artwork soon.

Youth Book Clubs- Will have new times and dates for better turnouts. Will work with teachers to find struggling students.

**Adult Services Update:** Applying for Illinois State Library digitization grant. Plan to have local history digitized to share with the public if approved.

**Youth Services Update:** Reorganizing books. Will have more books on CD on spinner racks in youth department. Preparing for Summer Reading.

Award stickers for 2019 Caudill nominees are printed and books will be labeled.

**COMMUNITY INFORMATION:**

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Earth Day Celebration- Saturday April 21, 2018- Volunteers will work on log house. Will put in new split rail fence. Volunteers can show up or sign up at the Park District Food and music will be provided.

Easter Bunny and a Movie- Saturday March 24, 2018- Village sponsored.

**ADJOURNMENT**

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**MOTION:** Zalewski moved to adjourn the meeting at 8:21 pm. Seconded by Earley.

Motion approved and carried unanimously.

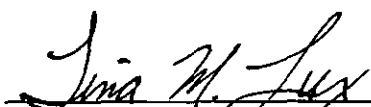
Roll Call:

Aye: Ricker, Lux,

Quinn, Zalewski, Earley, Diamond, Weiss

Nay: None

Absent: None

  
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Tina Lux, Secretary