

**Bensenville Community Public Library Board Meeting**

Meeting Minutes  
February 20, 2018

**CALL TO ORDER:**

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The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Tuesday February 20, 2018. The meeting was called to order at 7:30 p.m. by Susan Diamond, President.

Trustees Present: Jim Ricker, Susan Diamond, Tina Lux, Kathy Quinn, Mandi Zalewski, Susan Earley

**Trustees Absent:** Linda Weiss

**Also Present:** David Sieffert, Chris Sloan, Tekolya Brown, Sue Feddersen, Amanda Carr

**HEARING OF DELIGATIONS:**

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Paul Feddersen –Intern at the library, finishing LTA.

**APPROVAL OF MINUTES:**

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**MOTION:** Zalewski moved to approve the minutes of the January 19, 2018 Regular Meeting. Seconded by Quinn.

Roll Call:  
Aye: Ricker, Lux, Quinn, Zalewski, Earley,  
Diamond  
Nay: None  
Absent: Weiss

**APPROVAL OF CHECKLISTING:**

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**MOTION:** Earley moved to approve checks #62233-62278 for a total amount of 122,919.60 Seconded by Quinn.

Roll Call:

Aye: Ricker, Lux,  
Quinn, Zalewski, Earley, Diamond,

Nay: None

Absent: Weiss

The Chair directed the Treasurer's Report for January, 2018 be filed for audit.

**DISCUSSION:**

**LIBRARY AS A POLLING PLACE:**

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As part of service to the public, elections will be held at the Library again.

**LIBRARY LEGISLATIVE LUNCHEONS:**

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Sieffert and Trustees Diamond, Quinn and Weiss attended.

ILA Initiatives handout included asking reps to allow libraries to choose their preferred accounting method, including operating on a cash basis. State Representative Kathleen Willis was presented with information about the Library's IGA with NDSEC. There is interest in publishing the story.

**TRUSTEE FORUM (TINA LUX REPORT):**

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Trustee Lux attended. Event was held at the Marriott at Oakbrook.

Key take-away: Libraries transform lives and communities, Librarians are passionate advocates for lifelong learning, and Libraries are a smart investment.

Afternoon session focused on legislative updates, and legal questions regarding FOIA's and OMA violations and complaints.

## **HOLIDAY CLOSINGS:**

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Discussed possibility of closing for Martin Luther King Jr. Day. Sieffert polled suburban communities and found that out of 15 area libraries only two are closed for the holiday.

The library is a warming center and gives kids somewhere to go when school is closed.

Issue will be revisited later.

## **BUILDING WALKTHROUGH:**

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Stanek reviewed electricity invoices from November to January of the past three years. He looked at the cost and the kw being used. While the cost of electricity has increased, the library's usage decreased dramatically.

Decrease is attributed to switch to LED lights.

Future projects include canopy out front. The posts have rotted out. Two humidifiers need extensive work and will need to be budgeted into next fiscal year. In addition, a roof leak will need to be addressed.

## **INFORMATION:**

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Library Staff Reports (attached)

Statistics (attached)

## **AFFILIATIONS:**

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**BIG-** Met on February 20, 2018 at District 2 for Carnival planning.

There will be live bands, and there will be more rides than before.

**BENSENVILLE COMMUNITY FOUNDATION-** Registration has begun for The Human Race.

Discussed marketing and promotions and creating a new logo.

**RAILS/MAGIC-** Daily and weekly trainings are taking place. Once merge takes place a new notification system for notifying patrons of available materials will be implemented. The text messaging service Shoutbomb will be discontinued, as SWAN does not support platform. Patrons will have access to more materials.

## **Library Programs and Services:**

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Breakfast with the Easter Bunny – March 10, 2018 at Blackhawk- A free event with no registration. Pancakes, sausage, bacon, eggs, juice and milk will be served. Hank Mandziara will serve as the Easter Bunny. Event time has been moved up in the schedule to not interfere with any community events.

Green Street Grille Trivia Nights Planning- Looking to host a trivia night once a month. Chris Sloan will act as emcee. Green Street will provide prizes. This is currently still in the planning stages, however the library will promote this event.

### **Adult Services Update:**

Tax season is here, and Mary Lingle works hard providing appropriate documents and information.

Alex Brotsos will add a significant amount of bilingual classes next month. Sloan and Sieffert attended SIT – Students in Technology Conference. About 40-50 students attended. Sloan did a presentation on synthesizers.

### **Youth Services Update:**

Shifting collections around to make more user friendly. Finding ways to be more creative for circulating biographies and non- fiction.

Preparing for Summer Reading. Modified bingo cards to include all genres.

### **COMMUNITY INFORMATION:**

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11th Annual Fischer Farm Quilt Show March 17, 18, 2018-

Honor Flight- Law Enforcement Classic March 3, 2018- Charity hockey game.

Spaghetti with a Song March 11, 2018- Fenton Choir participates.

Event funds the scholarships for the year.

The library is donating a basket.

### **ADJOURNMENT**

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**MOTION:** Earley moved to adjourn the meeting at 8:14 pm. Seconded by Zalewski.

Motion approved and carried unanimously.

Roll Call:

Aye: Ricker, Lux,

Quinn, Zalewski, Earley, Diamond

Nay: None

Absent: Weiss

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Tina Lux, Secretary