

Bensenville Community Public Library Board Meeting

Meeting Minutes
October 15, 2018

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, October 15, 2018. The meeting was called to order at 7:30p.m. by Susan Diamond, President.

Trustees Present: Jim Ricker, Tina Lux, Kathy Quinn, Linda Weiss, Susan Diamond, Mandi Zalewski, Susan Earley

Trustees Absent: None

Also Present: David Sieffert, Chris Sloan, Sue Feddersen, Tekolya Brown, Kyrie Kenny-Sumrak

HEARING OF DELEGATIONS:

Allan Devitt – Gave belated thanks for the September 11th event. He enjoyed the luminaries. It was a meaningful event.

APPROVAL OF MINUTES:

MOTION: Ricker moved to approve the minutes of the September 17, 2018 Regular Meeting. Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Lux,
Quinn, Zalewski, Earley, Diamond

Nay: None

Absent: None

APPROVAL OF CHECK LISTING:

MOTION: Earley moved to approve checks for a total amount of \$142,232.36
Seconded by Weiss.

Roll Call:

Aye: Weiss, Ricker, Lux,
Quinn, Zalewski, Earley, Diamond

Nay: None

The Chair directed the Treasurer's Report for September 2018 be filed for audit.

Motion approved.

**APPROVAL OF AMENDMENT TO BENSENVILLE TAX
CONSORTIUM:**

MOTION: Library will participate with all the other taxing bodies. Working
with the same attorneys. 2.68% of levy. Protecting taxpayers.

Zalewski moved to approve Amendment to Bensenville Tax Consortium.
Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Lux,
Quinn, Zalewski, Earley, Diamond

Nay: None

Motion approved.

DISCUSSION:

**CHANGING FUTURE MEETING DATES TO 4TH MONDAY OF THE
MONTH:**

Date change would ease difficulty in processing, ensuring all invoices and payroll
for the month will be processed prior to the board meeting.
Possible exceptions would be made for the months of May, December.

NATIONAL MEDAL SUBMISSION:

Bensenville Library was nominated by Congressman Mike Quigley. Sieffert completed application securing letter of support from the community. The IMLS will announce finalist in early 2019.

DIGITIZATION SPECIALIST, YOUTH SERVICES LIBRARIAN, CIRCULATION HIRING UPDATES:

The Digitization Specialist is a grant-funded position. There were about seven applicants. Sloan made an offer and the applicant accepted. Sieffert had a lawyer draw up a contract.

The Youth Services Librarian is a bilingual position. Qualified applicant must speak Spanish. There have been multiple applicants but no one has Spanish fluency.

The Circulation department is losing Helen Garcia a clerk that has been with the library for almost 20 years. Feddersen is working on filling the position.

AFTER SCHOOL SNACK CART HIRING UPDATE:

Two new first year students will be working the snack cart. They will come in at the end of the month to fill out new-hire paperwork.

BUILDING UPDATES:

Green house: Being constructed behind Black Hawk Middle School. Stanek is assisting with construction. Feddersen is assisting the class, teaching gardening with using the Tower garden for the winter season.

Plumbing: The leak has been repaired. Stanek has retiled the floor. Pin hole leaks caused 16,000 gallons which is 3x what we usually use.

Cedar Sealcoating: All outside surfaces have been coated. This will reduce deterioration and Carpenter bees eating the wood. This should last for a minimum of five years.

AFFILIATIONS:

BIG- Administrators will meet at the end of the month.

BENSENVILLE COMMUNITY FOUNDATION- Committee will meet in November.

RAILS/SWAN- Updates to workflows. Will fix some bugs within the system.

INFORMATION:

Library Staff Reports (attached)

Statistics (attached) – More Polish books are being added to collection.

Library Programs and Services:

Hispanic Heritage Month Programming Update: Brotsos put together a good selection of programs that community is interested in.

Cemetery Road Trip: October 20, 2018: Cemetery art tours.

Bensenville Reads: October 24, 2018: Community is loving it. Free copies were gone in three days. There are 14 copies in circulation. All are checked out. Books can still be purchased at circulation desk for \$15.00.

Vampire Ball: October 24, 2018: This is the 3rd annual event.

Halloween Boo-Tacular: October 26, 2018: Expect a large turnout. Participants will collect pumpkin stamps. The stamps will determine how many prizes they will receive.

Adult Services Update: Elizabeth starts in November for the grant-funded position.

There is a Day of the Dead program at the end of the month.

Youth Services Update: - All staff pitching in to maintain coverage while waiting for position to be filled.

COMMUNITY INFORMATION

Trunk O' Treat: October 30, 2018 4:30 pm: Looking for other companies to participate. Will give out candy and fliers.

Rotary Spaghetti Raffle: Thursday November 8, 2018 5:30pm at White Pines: \$60.00 per ticket: Sieffert is selling tickets.

Veteran's Day Breakfast: November 11, 2018 from 9-11am: Park District is sponsoring.

An amendment for potential candidates. They must live in the district for a year.

ADJOURNMENT:

MOTION: Lux moved to adjourn the meeting at 8:14 pm Seconded by Quinn. Motion approved and carried unanimously.

Roll Call:

Aye: Weiss, Ricker, Lux, Quinn
Earley, Zalewski, Diamond

Nay: None

Absent: None

Tina Lux, Secretary