

Bensenville Community Public Library Board Meeting

Meeting Minutes
December 17, 2018

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, December 17, 2018. Susan Diamond, President, called the meeting to order at 7:30.m.

Trustees Present: Jim Ricker, Tina Lux, Kathy Quinn, Linda Weiss, Susan Diamond, Mandi Zalewski, Susan Earley

Trustees Absent: None

Also Present: David Sieffert, Chris Sloan, Sue Feddersen, Tekolya Brown, Kyrie Kenny-Sumrak

HEARING OF DELEGATIONS:

Allan Devitt wishes Happy Holidays

APPROVAL OF MINUTES:

MOTION: Ricker moved to approve the minutes of the November 19, 2018 Regular Meeting as amended. Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski, Earley,
Lux, Diamond

Nay: None

Absent: None

APPROVAL OF CHECK LISTING:

MOTION: Lux moved to approve checks for a total amount of \$146,678.27
Seconded by Ricker.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski, Earley,
Lux, Diamond

Nay: None

The Chair directed the Treasurer's Report for December 2018 filed for audit.

Motion approved and carried unanimously.

ORDINANCE NO. 987-18 ESTABLISHING MEETING DATES:

MOTION: Earley moved to approve Ordinance No. 987-18 Establishing Meeting
Dates Seconded by Quinn.

Roll Call:

Weiss, Ricker, Quinn, Zalewski,
Earley, Lux, Diamond

Aye: None

Nay: None

Motion approved and carried unanimously.

REQUEST FOR TUITION REIMBURSEMENT-ALEX BROTSOS:

Brotsos has one class remaining at Dominican and has submitted it for
reimbursement. The amount is \$2,648.00. If approved, Brotsos will need to stay
for at least one year after completion or pay back per reimbursement policy.

MOTION: Lux moved to approve request for tuition reimbursement for Alex
Brotsos. Seconded by Earley.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski, Earley,
Lux, Diamond

Nay: None

Absent: None

Motion approved and carried unanimously.

DISCUSSION:

REVIEW OF CHAPTER 8 “PUBLIC SERVICES: REFERENCE AND READER’S ADVISORY SERVICES” OF SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES, 2014:

A requirement of the Per Capita Grant.

NEW YEAR POTLUCK SUNDAY JANUARY 20, 2019 5:30PM:

As a new tradition to celebrate with staff, the holiday party will be held at library instead of offsite. Potluck will be a way to celebrate with staff but less funding. Each department will bring specific items. Trustees will bring desserts.

APPOINTMENT OF PRISCYLA SANDOVAL YOUTH SERVICES LIBRARIAN:

Received application and had an impromptu interview.
Graduating from Northwestern with degree in Education.
She is bilingual in English and Spanish. She likes kids and works at a Boys and Girls club in Elgin. Interested in working in the schools. She will start on January 7, 2019.

TRUSTEE ELECTION UPDATE:

Packets have been received from Tina Lux, Susan Earley, Mandi Zalewski, and Carlos Aviles. Certification will be submitted later in the week.

AFFILIATIONS:

BIG- Administrator’s meeting is postponed until January due to scheduling conflicts.

BENSENVILLE COMMUNITY FOUNDATION- Will meet in January.

RAILS/SWAN- Is preparing to send patron database to unique management to run a national change of address. There will be a change to Fine Free Friday that late materials will be fined \$25.00 to \$150.00.

INFORMATION:

Library Staff Reports (attached)

Statistics (attached) –

Library Programs and Services:

Scrabble Tile Ornaments-December 19, 2018

LATE NIGHT FINALS- December 18-20, 2018

Gingerbread Houses – December 22, 2018

Adult Services Update: Finished booking programs for next cycle. Planning for spring. New materials coming in. Large Baker and Taylor order.

Youth Services Update: - Over 150 attendees for visit with Santa. There were many checkouts and library cards. Sumrak will make a few changes for next year. Working on booking Performers for Summer Reading.

COMMUNITY INFORMATION:

W.A. Johnson and Tioga Holiday Concert –December 20, 2018 at 6:30pm.

Concerns for staff training for active shooter and emergency drills.

Sieffert says that library has taken steps to ensure staff safety.

There are external web based monitored security cameras on the premise.

Staff is encourage to utilize police without question, if they feel threatened or unsafe in workspaces.

ADJOURNMENT:

MOTION: Earley moved to adjourn the meeting at 8:07 pm Seconded by Quinn. Motion approved and carried unanimously.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski, Earley,
Lux, Diamond

Nay: None

Absent: None

Tina Lux, Secretary