

Bensenville Community Public Library Board Meeting

Meeting Minutes
February 25, 2019

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, February 25, 2019. Linda Weiss, Vice President called the meeting to order at 7.30 p.m.

Trustees Present: Jim Ricker, Tina Lux, Kathy Quinn, Linda Weiss, Mandi Zalewski, Susan Earley

Trustees Absent: Susan Diamond

Also Present: David Sieffert, Chris Sloan, Sue Feddersen, Tekolya Brown, Kyrle Kenny-Sumrak, Jeffery Stanek

HEARING OF DELEGATIONS:

None

APPROVAL OF MINUTES:

MOTION: Quinn moved to approve the minutes of the January 28, 2019 Regular Meeting. Seconded by Zalewski.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,
Earley, Lux

Nay: None

Absent: Diamond

Abstain: Earley

APPROVAL OF CHECK LISTING:

MOTION: Earley moved to approve checks for a total amount of \$129,372.07 Seconded by Quinn

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,
Earley, Lux

Nay: None

Absent: Diamond

The Chair directed the Treasurer's Report for December 2018 filed for audit.

Motion approved and carried unanimously.

MOVE MAY BOARD MEETING DATE:

The regularly scheduled board meeting falls on Memorial Day.

MOTION: Lux moved to move the May board meeting to May 22, 2019
Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,
Earley, Lux

Nay: None

Absent: Diamond

**RESOLUTION NO. 978-19 APPOINTING A REPRESENTATIVE AND
ALTERNATE TO THE GOVERNING BOARD OF THE COOPERATIVE
90'S HEALTH AND DENTAL PLANS:**

MOTION: Earley moved to approve Resolution No. 978-19 Appointing a
Representative and Alternate to the Governing board of the Cooperative 90's
Health and Dental Plans Funds Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,
Lux, Earley

Nay: None

Absent: Diamond

Motion approved and carried unanimously.

DISCUSSION:

BUILDING WALKTHROUGH:

Continuing efforts to maintain facility. Working to clean up back area with donated file cabinets. Cabinets donated by same company that donated office chairs. Roof leaks have been taken care of. Partition wall was removed will turn extra space into storage. HVAC humidifiers working, a minor part replacement was needed. Battery backup sump pump was installed working well.

HIGHLIGHT OF SERVICES:

The library staff is proud of all the services offered to patrons. On the adult side patrons can receive assistance with typing résumés, faxing, notarial services, tax forms, voter registration, computer classes, homebound delivery. Reference staff also provides companionship for lonely patrons. A recent addition-passport application services will start in March.

The Youth Services side offers exam proctoring, volunteer opportunities, outreach story times and events, give our youngest patrons their first library card and free book. Collaboration with the school district. Teachers can call in and request a theme, and staff will compile books on that topic the teachers can take to their classroom. Staff provides an afterschool hangout for middle school students waiting for parents.

Circulation offers wi-fi hotspot checkouts, along with snow scrapers and umbrellas.

The library partners with NDSEC and provides work skills and life experience for students in transition program.

SEED LIBRARY:

Patrons will be able to come in with library card and check out seeds. Library received donation from Pioneer Seed. This service is in conjunction with community gardening initiative. Seeds will be divided out and packaged with instructions on how to harvest seeds.

AFFILIATIONS:

BIG- Will meet on February 26, 2019

BENSENVILLE COMMUNITY FOUNDATION- Red Cross presentation on how to start community emergency fund.

RAILS/SWAN- Green Hills is officially part of SWAN. This adds 68,000 additional items to catalogue. No downtime with migration.

INFORMATION:

Library Staff Reports (attached) Statistics (attached) –

Library Programs and Services:

Breakfast with the Easter Bunny- Saturday April 6, 2019 at Blackhawk- Busses will be provided to bring families with transportation needs. Families need to register for bus. Kenny-Sumrak will meet with Laura Schwarz to discuss transportation and routes. Staff expects a larger turnout this this year. Last year had 300 attendees.

Stories with Grammy- Bonnie Grunt will hold Storytimes. It will be a calmer quieter storytime for kids. It will go until summer time.

People's Resource Center Art Show- A community agency that does craft classes, food pantry reached out to Sieffert. They would like to display their art at the library. They will also hold a reception.

Student Art Show-Both District 2 and Fenton High school will display art in the library.

Adult Services Update:

Passport services start March 1, 2019. Staff is already receiving good reception and feedback from patrons in anticipation.

Youth Services Update:

Added school aged programs for spring break. Kenny-Sumrak attended the quarterly meeting for Illinois Lapsit, learned that the Red Cross offers programs that teaches free CPR for parents.

COMMUNITY INFORMATION:

Honor Flight- Law Enforcement Classic Saturday March 2, 2019

Spaghetti with a Song- Sunday March 10, 2019

12th Annual Fischer Farm Quilt Show – March 30 -31, 2019

ADJOURNMENT:

MOTION: Earley moved to adjourn the meeting at 8:20p.m. Seconded by Quinn. Motion approved and carried unanimously.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,
Earley, Lux

Nay:

Absent: Diamond

Tina Lux, Secretary