

## **Bensenville Community Public Library Board Meeting**

Meeting Minutes

March 25, 2019

### **CALL TO ORDER:**

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The Board of Trustees of the Bensenville Community Public Library District held a regular meeting on Monday, March 25, 2019. Susan Diamond, President called the meeting to order at 7:30p.m.

Trustees Present: Susan Diamond, Jim Ricker, Tina Lux, Kathy Quinn, Linda Weiss, Mandi Zalewski

### **Trustees Absent:**

**Also Present:** David Sieffert, Chris Sloan, Sue Feddersen, Tekolya Brown, Kyrrie Kenny-Sumrak, Allan Devitt

### **HEARING OF DELEGATIONS:**

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Allan Devitt thanked the Library and the Board Trustees for support for during difficult time

### **APPROVAL OF MINUTES:**

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**MOTION:** Zalewski moved to approve the minutes of the February 25, 2019 Regular Meeting. Seconded by Ricker.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,  
Lux

Nay: None

Absent: Earley

Abstain: Diamond

### **APPROVAL OF CHECK LISTING:**

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**MOTION:** Lux moved to approve checks for a total amount of \$126,515.15  
Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,  
Lux, Diamond

Nay: None

Absent: Earley

The Chair directed the Treasurer's Report for February 2019 filed for audit.

Motion approved and carried unanimously.

**CLOSING AUGUST 23, 2019 –STAFF IN-SERVICE:**

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**MOTION:** Weiss moved to close the library on August 23, 2019 for Staff In-Service. Seconded by Quinn.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,  
Lux, Diamond

Nay: None

Absent: Earley

**DISCUSSION:**

**COMMITTEE ASSIGNMENTS:**

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Personnel Committee: No change: Weiss, Quinn, Zalewski

Finance Committee: No change: Lux, Ricker, Earley

**COMMITTEE MEETING DATES:**

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Board Goals: Monday May 6, 2019 7:00pm

Personnel Committee: May 13, 2019 7:00pm

Finance Committee: May 20, 2019 7:00pm

**ILA LEGISLATIVE LUNCHEON REVIEW:**

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Legislators spoke about the areas they cover. They advocate for libraries and gave their thoughts on the efficiency of libraries in communities.

**2018-2019 AUDIT DISCUSSION, CHANGING OF CPA FIRM:**

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Library will change audit firms for 2019 fiscal year. Current audit firm informed Director that the firm would no longer handle government audits. Current accounting firm believed it would be a conflict of interest to handle. Sieffert spoke with Evan Summers at the Village of Bensenville and received a recommendation to use GWC firm. Firm expects two days on site for the first audit and will hold pricing at prior audit firm.

**APRIL 2, 2019 ELECTION UPDATE:**

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Library will be a polling place again. Sieffert will receive a candidate report in early May; afterwards can swear in new trustees if any, or incumbents.

**AFFILIATIONS:**

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**BIG-** Members met, discussed capital needs and how to advocate personally. Also discussed the upcoming carnival.

**BENSENVILLE COMMUNITY FOUNDATION-** Did not meet.

**RAILS/SWAN-** Updated catalogue to reflect e-books. There will be a patron purge of accounts expired three years or longer but in good standing Will purge every year.

**INFORMATION:**

Library Staff Reports (attached) Statistics (attached) –

**Library Programs and Services:**

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Breakfast with the Easter Bunny- April 6, 2019 Blackhawk Middle School: Transportation is provided. Bus will make five stops around town including Tioga and Elm Court.

Student Art Show- A reception will be held at the end.

**Adult Services Update:** Passports are going well. Sloan is comfortable, working on getting the other librarians more acclimated. A separate account has been created to keep track of revenue generated.

**Youth Services Update:** Finalizing all details for Breakfast with the Easter Bunny. Working on more crafts, expect a larger turn out due to free transportation.

Life-size Candy Land will be done on smaller scale.

**COMMUNITY INFORMATION:**

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Senate sub-committee hearing on infrastructure/capital needs: Martin Sandoval t the chair on the capital bill is holding the forum on April 22, 2019 at Gail Borden Public Library. It is the same day as Bensenville Board meeting. Sieffert will submit a letter to be read if possible.

Earth Day Celebration: April 27, 2019: The Park District will spearhead the community project. Sieffert and Jeff Stanek will lead a group of volunteers at the Korthauer log house as they have done in the past.

**ADJOURNMENT:**

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**MOTION:** Quinn moved to adjourn the meeting at 7:55 p.m. Seconded by Weiss. Motion approved and carried unanimously.

Roll Call:

Aye: Weiss, Ricker, Quinn, Zalewski,  
Lux, Diamond

Nay: None

Absent: Earley

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Tina Lux, Secretary