

**Bensenville Community Public Library Board Meeting**

Meeting Minutes

July 22, 2019

**CALL TO ORDER:**

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The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday July 22, 2019. The meeting was called to order at 7.30 pm by Linda Weiss, President.

**Trustees Present:** Linda Weiss, Mandi Zalewski, Kathy Quinn,  
Tina Lux, Jim Ricker

**Trustees Absent:** Earley

The Chair verified the existence of a quorum.

**Also Present:** David Sieffert, Sue Feddersen, Chris Sloan,  
Kyrie Kenny-Sumrak, Tekolya Brown, Carlos Aviles

**HEARING OF DELEGATIONS:**

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None

**APPROVAL OF MINUTES:**

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**MOTION:** Lux moved to approve the minutes of the closed sessions on August 20, 2019, January 28, 2019, and May 13, 2019.

May 20, 2019 Finance Committee Meeting

June 24, 2019 Regular Meeting

July 15, 2019 Special Meeting

July 17, 2019 Special Meeting

Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker

Lux, Weiss

Nay: None

Absent: Earley

**APPROVAL OF CHECK LISTING:**

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**MOTION:** Zalewski moved to approve checks for a total amount of \$135,494.15  
Seconded by Lux.

Roll Call:

Aye: Quinn, Zalewski, Ricker

Lux, Weiss

Nay: None

Absent: Earley

The Chair directed the Treasurer's Report for the month of June 22, 2019 filed for audit.

Motion approved and carried unanimously.

**ORDINANCE NO. 990-19 DETERMINING TO LEVY AN ADDITIONAL .02%:**

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Lux moved to approve Ordinance No. 990-19 Determining to Levy an Addition .02%  
Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker

Lux, Weiss

Nay: None

Absent: Earley

**ORDINANCE NO. 991-19 ESTABLISHING MEETING DATES:**

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Zalewski moved to approve Ordinance No. 991-19 Establishing Meeting Dates  
Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker

Lux, Weiss

Nay: None

Absent: Earley

**TENTATIVE BUDGET AND APPROPRIATION TO BE PLACED ON FILES FOR 30 DAYS:**

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Lux moved to approve Tentative Budget and Appropriation to be placed on file for 30 days Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Lux, Weiss

Nay: None

Absent: Earley

**RESOLUTION 982-19 TRANSFER OF FUNDS:**

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Lux moved to approve Transfer of Funds from IMRF to Special Reserve Seconded by Zalewski.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Lux, Weiss

Nay: None

Absent: Earley

**TRUSTEE APPOINTMENT**

**ADMINISTER OATH OF OFFICE:**

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Carlos Aviles sworn in to Board of Trustees to complete term to Spring 2021.

**APPROVE SECRETARY'S AUDIT:**

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Lux moved to approve Secretary's Audit Seconded by Zalewski.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Aviles, Lux, Weiss

Nay: None

Absent: Earley

**DISCUSSION:**

**BUILDING PROJECTS UPDATE:**

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Kraftex Carpet- Installed the carpet in the Earley Childhood Room. Sieffert will be meeting with them going over carpet samples. Sieffert would like full size samples. Sieffert and Ed Kalina met with Fox Valley Fire and Equipment to discuss sprinkler system and potential audit of current heads and drops.

**STAFF IN-SERVICE DAY:**

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Will include multiple speakers on important topics.  
A review of the updated policy manual.  
DuPage Children's Museum will present the importance of play.  
Staff will discuss Reyna Grande's The Distance Between Us.  
Library Trivia and local history collection update.  
Lunch will consist of barbeque.

**TRUSTEE ORIENTATION:**

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Sieffert and Aviles will schedule a time to meet.

**SEAL COATING SATURDAY JULY 27, 2019:**

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Joe's Black Top will do this after closing on Saturday and should be dry by opening on Sunday.

**AFFILIATIONS:**

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**BIG-** None

**BENSENVILLE COMMUNITY FOUNDATION-** Will meet on July 25, 2019

**RAILS/SWAN-** New app released last week. Library card on phone to scan. Will phase out old app. Will lose a few features, but will save some money, and will have full catalogue integration

SWAN expo- August 16, 2019 Feddersen and Sieffert will present on partnerships with local schools.

**Library Programs and Services:**

**Adult Services Update:**

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Done with new program guide and planning.

**Youth Services Update:**

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Encouraging patrons to turn in reading logs.  
Launching 1000 books by kindergarten in January.  
Will reach kids young. 0-5 collaborating with school district for some incentives.  
Partnering with kindergarten teachers for suggested books.

**COMMUNITY EVENTS:**

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Chamber of Commerce New Teacher Breakfast- Thursday August 8, 2019

To be held at Bella Vista.

**ADJOURNMENT:**

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**MOTION:** Quinn moved to adjourn the meeting at 8:04 p.m. Seconded by Zalewski and carried unanimously.

Roll Call:

Aye: Quinn, Zalewski, Aviles,  
Ricker, Lux, Weiss

Nay: None

Absent: Earley

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Tina Lux, Secretary