

Bensenville Community Public Library Board Meeting

Meeting Minutes
September 23, 2019

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday September 23, 2019. Linda Weiss, President, called the meeting to order at 7:30pm.

Trustees Present: Linda Weiss, Mandi Zalewski, Kathy Quinn,
Tina Lux, Jim Ricker, Susan Earley

Trustees Absent: Carlos Aviles

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Chris Sloan,
Tekolya Brown, David Hartwig

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:30p.m. on the Certification of Public Notices

Tentative Budget and Appropriation for the fiscal year July 1, 2019-June 30, 2020 from taxes to be levied for the year 2019.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 22, 2019
- 2) Publication of Legal Notice of 30-day public inspection and public hearing in the Bensenville Independent August 1, 2019.

The Secretary presented the Combined Annual Budget and Appropriation Ordinance No. 992-19

The Chair declared the meeting open for discussion.

MOTION: Zalewski moved to open the meeting for discussion. Seconded by Quinn.

Roll Call:

Aye: Zalewski, Quinn
Ricker, Earley, Lux, Weiss

Nay: None

Absent: Aviles

Open Discussion:

None

HEARING OF DELEGATIONS:

None

MOTION: Zalewski moved to close the Public Hearing at 7:32pm. Seconded by Quinn.

Roll Call:

Aye: Zalewski, Quinn
Ricker, Earley, Lux, Weiss

Nay: None

Absent: Aviles

The Chair closed the Public Hearing at 7:33p.m.

<p>Bensenville Community Public Library Board Meeting</p>
--

Meeting Minutes
September 23, 2019

CALL TO ORDER:

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday September 23, 2019. Linda Weiss, President, called the meeting to order at 7:33 pm.

Trustees Present: Linda Weiss, Mandi Zalewski, Kathy Quinn,
Tina Lux, Jim Ricker, Susan Earley

Trustees Absent: Carlos Aviles

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Chris Sloan,
Kyrie Kenny-Sumrak, Tekolya Brown

HEARING OF DELEGATIONS:

None

APPROVAL OF MINUTES:

MOTION: Zalewski moved to approve the minutes of the August 26, 2019
Regular Meeting. Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

APPROVAL OF CHECK LISTING:

MOTION: Lux moved to approve checks for the Month of September 2019 for a
total amount of \$ 150,414.57. Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

The Chair directed the Treasurer's Report for the month of August 2019 filed for
audit.

Motion approved and carried unanimously.

RESOLUTION NO.983-19, ESTIMATE OF FUNDS:

MOTION: Zalewski moved to approve Resolution No. 983-19 Estimate of Funds
Seconded by Earley.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

Motion approved.

**ORDINANCE NO. 992-19 COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE:**

MOTION: Zalewski moved to approve Ordinance No. 992-19 Combined Annual Budget and Appropriation Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

Motion approved.

CERTIFIED ESTIMATE OF REVENUES BY SOURCE:

MOTION: Lux moved to approve Certified Estimate of Revenues by Source Seconded by Earley.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

Motion approved.

**RESOLUTION 984-19 ACCOUNT RESOLUTIONS CERTIFICATE FOR
TREASURY MANAGEMENT SERVICES (FIFTH THIRD BANK):**

Quinn moved to approve Account Resolutions certificate for Treasury Management Services (Fifth Third Bank) Seconded by Earley.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

Motion approved.

ACCEPT BID FOR CEILING AND SPRINKLER PROJECT:

MOTION: Ricker moved to Accept Bid for Ceiling and Sprinkler Project.
Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

DISCUSSION:

ILA TRUSTEE DAY OCTOBER 23, 2019:

Thursday October 23, 2019 in Tinley Park. Trustees Lux and Weiss will attend.

CONSTRUCTION PROJECT NEXT STEPS:

Initiation meeting will go over how to stage the project. Parts of the library will need to be shut down for a few days, possibly weeks. Project will take place in five stages. Youth Services, Adult and Reference. Staff will give the very best customer service. Ed Kalina will supervise inspections and payroll for contractors. Sieffert and Stanek will handle day-to-day matters. Contractors will start at 6:00 am to complete as much as possible before public.

NATIONAL LIBRARY CARD SIGNUP MONTH:

Fedderson and staff are working during month of September to get students with school use only cards to transition to a public library card. There are currently 81 signups. As an incentive, there will be a pizza party with a movie on October 9, 2019. This will also serve to get participants in the library to see what it has to offer.

AFFILIATIONS:

BIG- Administrators met and discussed how to handle pending marijuana use law.

BENSENVILLE COMMUNITY FOUNDATION- Members will meet at the library on September 26, 2019.

RAILS/SWAN- SWAN changed the way it processes holds. Holds are getting to patrons faster.

Library Programs and Services:

Adult Services Update:

Hispanic Heritage Month is in full swing. Preparing for muralist. There are plenty of activities for kids and adults.

Youth Services Update:

Kenny-Sumrak has laid out plans for maternity leave. Programming and coverage is complete through December.

HECTOR DUARTE ARTIST RESIDENCY AND UNVEILING:

Hector Duarte will be an artist in residency for three days. September 30-October 3, 2019. Fenton High School and Blackhawk Middle School will bring some students over. Mural will honor the cultures of the community. The unveiling will be held on October 2, 2019.

COMMUNITY EVENTS:

Castle Towers Craft Bazaar, Saturday October 5, 2019-

Bensenville Park District Harvest Fest at Fischer Farm, Saturday October 12, 2019- The fest is replacing Artist & Authors and Heritage days.

Trunk or Treat will be held Tuesday October 29, 2019 from 4-6pm at Tioga, Johnson and Blackhawk Middle Schools. Over 800 students are expected. Staff will be at all three schools.

ADJOURNMENT:

MOTION: Zalewski moved to adjourn the meeting at 8:04 p.m. Seconded by Earley and carried unanimously.

Roll Call:

Aye: Quinn, Zalewski, Ricker
Earley, Lux, Weiss

Nay: None

Absent: Aviles

Tina Lux, Secretary