

**Bensenville Community Public Library Board Meeting**

Meeting Minutes  
January 27, 2020

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday January 27, 2020. Linda Weiss, President, called the meeting to order at 7:30 pm.

**Trustees Present:** Linda Weiss, Mandi Zalewski, Kathy Quinn,  
Tina Lux, Jim Ricker, Carlos Aviles

**Trustees Absent:** Susan Earley

The Chair verified the existence of a quorum.

**Also Present:** David Sieffert, Sue Feddersen,  
Tekolya Brown

**HEARING OF DELEGATIONS:**

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None

**APPROVAL OF MINUTES:**

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**MOTION:** Zalewski moved to approve the minutes of the December 16, 2019 Regular Meeting. Seconded by Quinn.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Aviles, Lux, Weiss

Nay: None

Absent: Earley

**APPROVAL OF CHECK LISTING:**

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**MOTION:** Zalewski moved to approve checks for January 1-31, 2020 for a total amount of \$128,502.26. Seconded by Lux.

Roll Call:

Aye: Quinn, Zalewski, Ricker

Aviles, Lux, Weiss

Nay: None

Absent: Earley

**DISCUSSION:**

**CARPETING PROJECT UPDATE:**

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- Waiting on carpet to arrive at mill.
- Working out staging. Work will begin on the Youth side first then Adult and finally the back offices.
- The plan is to minimize closures, but there will be some.
- Sieffert held two all staff meetings. Let staff know they will need to be flexible during this time. He also ordered labels for packing, air purifiers and dust masks for breathing concerns.
- This will also be an opportunity to reorganize the collection; librarians will do a large weeding project. There will be new sections including a larger dvd section. The round computer area will possibly be a quick standing workstation.
- Crew will have a 6:00 am start time.

Earley arrived at 7:35pm.

**RAILS CENSUS GRANT UPDATE:**

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- The library will receive a \$10,000. Grant (FROM?) will work with the Village getting community wide mailers sent out. Will also order laptops for onsite promotions.
- The library will host hiring events. There will be three weeks of training in March and April.
- The census will provide important data for collection development. May need to revisit purchasing models; more Polish and Spanish materials.

## **LEGISLATIVE LUNCHEON, MONDAY, FEBRUARY 3, 2020:**

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- Will be held at Oakbrook Marriott
- Trustees Lux and Weiss will be in attendance
- Sieffert not able to attend.

## **POLICY MANUAL REVIEW CONDUCTED BY MICKEY, WILSON, ET AL:**

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- Updated the library bill of rights
- Included the new sexual harassment law
- Included social media clause

## **STATE OF THE COLLECTION UPDATE:**

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- Feddersen gave the State of the Collection update.
- The library currently has 51,000 total books; 30,000 adult books and 21,000 youth books.
- In 2019 the library circulated 116,628 items. 97,451 Bensenville Library items and 19,177 from other libraries.
- Top authors circulated- James Patterson-Adult , Dave Pilkey Youth
- Top item circulated- book bags
- Non traditional items – book bags 472, locks 56, wi-fi hotspots 102
- Top books- Adult -Mrs. Miracle Christmas –Debbie Macomber, Youth-Amulet –Graphic Novel Kazu Kibuishi

## **INFORMATION:**

## **AFFILIATIONS:**

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## **BIG:**

- Members met in January

**BENSENVILLE COMMUNITY FOUNDATION:**

- Meeting Canceled

**RAILS/SWAN:**

- Update
- Patrons will be able to max out fine at price of item

**LIBRARY STAFF:**

**LIBRARY PROGRAMS AND SERVICES:**

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Gardening programs and partnership update:

- Working with Transition and Blackhawk students
- February 3, 2020 first meeting pull out seeds good to eat and grow
- NDSEC seeding indoors move to greenhouse
- Wheelchair accessible planter beds
- A joint plant sale with the Garden Club and Blackhawk

**Adult Services Update:**

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- Going steady with programs and book groups

**Youth Services Update:**

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**COMMUNITY EVENTS:**

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District 2 Community Dinner, Tuesday January 28, 2020:

- A dinner to welcome the community with dinner and speakers
- Tioga 5:30 -7:30pm

BSD2 Board Meeting and Coat Drive Proclamation Wednesday February 19, 2020:

- Will honor some donors, they will receive plaques
- A shared proclamation with the school district

Wood Dale Charity Gala- Empress Banquets, Addison Saturday March 7, 2020:

- Will be a more formal event
- Wood Dale foundation of Excellence

**BOARD GOES INTO CLOSED SESSION:**

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**MOTION:** Zalewski moved to go into Closed Session at 8:02 pm For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel or pending or probable litigation against, affecting or on behalf of the public body. (5 ILCS 120/2c.1) Seconded by Earley.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Aviles, Earley, Lux, Weiss

Nay: None

Absent: None

**Also Present:** David Sieffert, Sue Feddersen,

Quinn moved to come out of Closed Session at 8:23 pm. Seconded by Earley.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Aviles, Earley, Lux, Weiss

Nay: None

Absent: None

**ADJOURNMENT:**

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**MOTION:** Lux moved to adjourn the meeting at 8:25 p.m. Seconded by Quinn and carried unanimously.

Roll Call:

Aye: Quinn, Zalewski, Ricker  
Aviles, Earley, Lux, Weiss

Nay:

Absent:

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Tina Lux, Secretary