

Bensenville Community Public Library Board Meeting
Meeting Minutes
March 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday, March 22, 2021. President Linda Weiss called the meeting to order at 7:30 p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Kathy Quinn, Jim Ricker (via Zoom), Susan Earley (via Zoom)

Trustees Absent: None

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Tekolya Brown, Chris Sloan

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Quinn moved to approve the minutes of the February 22, 2021 Regular Meeting Seconded by Lux.

Roll Call:

Aye: Quinn, Earley, Ricker, Zalewski, Lux, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

APPROVAL OF CHECK LISTING:

Motion: Lux moved to approve checks from March 1-31, 2021 for a total amount of \$137,324.67 Seconded by Quinn.

Roll Call:

Aye: Quinn, Earley, Ricker, Zalewski, Lux, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer’s Report for the month of February 2021 filed for audit.

FINE FREE POLICY

Feddersen and Sieffert presented the Library’s proposed fine free policy for approval. Feddersen will work with SWAN, who will help to finalize details in the coming weeks. Policy will only apply to late items, not lost or missing or for specialty items, which would Chromebooks, hotspots, and other items. Any existing fines on patron records will be waived. The Board feels that this will be a great benefit to patrons, allowing them to continue utilizing Library services without worry if materials are overdue.

Motion: Lux moved to approve the Fine Free Policy. Seconded by Quinn.

Roll Call:

Aye: Quinn, Earley, Ricker, Zalewski, Lux, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

RESOLUTION NO. 992-20 - DEPOSIT ACCOUNT WITH FIFTH THIRD BANK

Motion: Zalewski moved to approve the Deposit Account with Fifth Third Bank. Seconded by Quinn.

Roll Call:

Aye: Quinn, Earley, Ricker, Zalewski, Lux, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

DISCUSSION

COVID -19 update and discussion

Library staff continues to book and host virtual programs, which are doing very well. Sophie Welsh and Chris Sloan are planning to proceed with some outdoor program offerings this summer. As the Library has throughout the pandemic, extra safety precautions will be in place to maintain a safe and inclusive environment. With vaccinations on the upswing, it seems as if patrons are feeling more comfortable with coming into the building. As such, the Library plans to expand the amount of time that patrons can be in the building from one hour to two hours starting May 1st, 2021.

Trustees will resume in-person meetings in May. Board members will be sworn in during the May meeting.

April Election and Trustee positions

No write-ins filed, Linda Weiss was the only candidate on ballot. Board will need to appoint two people to fill Aviles and Ricker's open positions.

Trustees will hold a special meeting to interview applicants.

Committee of the Whole meeting schedule

Meeting will be held in late April or early May.

April 8th, 2021 Live and Learn Grant Review

Sieffert and Sloan submitted grant application for redesign of front entranceway through the Illinois State Library's Live and Learn Construction Grant. The grant submitted was similar to the previous year's request, which was not funded, but included updates including the renderings and primary design from 845 Design Group. Sieffert and Sloan will attend review and report back to the Board. If the project is recommended for funding, the Library would need begin coordinator efforts in April/May and the project would be anticipated to begin in late summer 2021.

INFORMATION

LIBRARY STAFF REPORT:

Board commented that the reports were well written and insightful.

BIG:

None.

BENSENVILLE COMMUNITY FOUNDATION REPORT:

None.

RAILS/SWAN REPORT:

None.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

Sloan and Adult Services staff have been busy working on summer programming. Sloan commented that passport services will resume in April with a special table to accommodate social distancing provisions.

YOUTH SERVICES REPORT:

In partnership with the University of Illinois Extension program, the Youth Services department is anticipating the arrival eggs for the upcoming hatching program. Welsh’s staff is staying busy with their schedule of in-house programming. Much like the Adult Services Department, Youth Services is busy preparing for a busy schedule of summer programming efforts. This includes an emphasis on outdoor programming, including the resumption of family movie nights. The Library has a 13-foot inflatable screen and will host these movie nights in partnership with BSD2. In preparation, the Library will purchase new speakers to ensure good sound quality.

COMMUNITY EVENTS:

Local elections will take place on Tuesday, April 6th. The Library will serve as a polling place like it normally does.

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 7:53pm. Seconded by Zalewski and carried unanimously.

Roll Call:

Aye:	Quinn, Earley, Ricker, Zalewski, Lux, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

Tina Lux, Secretary