

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
October 25, 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday October 25, 2021. President-Linda Weiss called the meeting to order at 7:30 p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez, Ciuinal Lewis, Kathy Quinn (via Zoom), Susan Earley (via Zoom)

Trustees Absent: None

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Tekolya Brown, Chris Sloan, Sophie Welsh

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Quinn moved to approve the minutes of the September 27, 2021 Public Hearing Meeting. Seconded by Lewis.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

APPROVAL OF MINUTES:

Motion: Quinn moved to approve the minutes of the September 27, 2021 Regular Meeting. Seconded by Lewis.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

APPROVAL OF CHECK LISTING:

Motion: Lux moved to approve checks from October 1-31, 2021 for a total amount of \$164,879.71. Seconded by Cabral-Marquez.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

The Chair directed the Treasurer’s Report for the month of September 2021 filed for audit.

CHANGE REGULARLY SCHEDULED MEETING DATE FROM DECEMBER 27, 2021 TO DECEMBER 20, 2021:

MOTION: Cabral-Marquez moved to approve changing regularly scheduled meeting date from December 27, 2021 to December 20, 2021. Seconded by Lux.

DISCUSSION: Trustees voted to move the December meeting in consideration of the holiday season.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

DISCUSSION

FRONT ENTRY RENOVATION PROJECT STATUS:

Everything has been going well and a lot of progress has been made. All demolition is now complete and the focus will shift on starting to put back together the front entrance. Workers found six inches of concrete under the brick pavers, which required additional demolition that was unaccounted for; however, a two-thousand-dollar credit from the redesign of the knee-high seat wall covered the cost of breaking up the extra concrete.

There have been many unforeseen things that fortunately the crews have been able to work around. Sieffert and Stanek have been very involved and handle the day- to day planning and arrive between 6:30 and 7am daily to oversee the project.

The temporary entrance has been created and patrons have responded well to the change. There was emphasis from on creating a lot of directional and informational signage. The staff has been fully informed and proactive with information and assisting patrons.

OUTREACH AT CASTLE TOWERS:

A few years ago, staff upgraded the library at Castle Towers by bringing over withdrawn and donated over large-print books, but it is now time for another upgrade. Feddersen brought over a box of DVDs and two boxes of books and plans to hold two events in November to sign-up residents for library cards. She will also bring more books and materials for residents and plans to do this on a monthly basis. Quinn suggested introducing the seed garden program while we are staffed at Castle Towers. Feddersen agreed and will plan to implement in the Spring of 2022.

ILLINOIS LIBRARIES PRESENT:

Ten libraries across the Chicagoland are forming a programming group to make accessible traditionally expensive or large-scale programs to all libraries. With this group, big name authors are now more affordable. The goal is do seven or eight presentations per quarter. There will be an intergovernmental agreement that each entity will need to sign to join group. Additionally, there will be a small quarterly fee based on the budget of the Library.

PROJECT NEXT GENERATION- STEAM/STEM ART -BOTICS:

The first session will be on October 28, 2021. All 20 seats are full and there is a waiting list. Enrolling kids in a cohort until January.

The grant will allow for a mentor to be hired on to assist lead facilitator. There will be a second round in the spring.

INFORMATION

LIBRARY STAFF REPORT:

There are three active grants being utilized. Live and Learn Construction, Project Next Generation, and Illinois History Digital Imaging Grant.

BENSENVILLE COMMUNITY FOUNDATION:

Members will meet soon. The vinyl wrapped utility box project funded by the Subaru grant is complete.

RAILS/SWAN:

The new Aspen catalogue went live on October 19, 2021. It went well. Staff will be able to use both catalogues through April. The next monthly fire-side chat is scheduled for October 26, 2021. Will find out if any updates are available.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

On Monday November 1, 2021 the Library will be hosting a special night of trivia as a fundraiser for North East DuPage Family Services (NEDFYS). 20% of the proceeds generated that night will be donated back to NEDFYS by Green Street. Sieffert has also applied for a 50/50 raffle permit to generate more proceeds. There will also be a free raffle of a gift basket donated by the Library.

Holiday Open House quickly approaches. Fan favorite ZAZZ will perform again. The Library will retain a virtual element, with a small number of reserved seating open for in person viewing and some kid crafts. Possible pre-packaged cookies for patrons.

YOUTH SERVICES REPORT:

Teachers from Blackhawk Middle School have reached out to continue regular Library visits. This year's classes have a great group of enthusiastic readers. Youth Services staff really enjoys getting to work with the students on a regular basis.

Halloween Boo-Tacular will be a little different than it has in year's past. There will be more of a guided trunk or treat with guests going from station to station. Patrons will loop through the library and will end through the garden. Staff will dress up as fun characters.

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 7:58 pm. Seconded by Lux and carried unanimously.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Mandi Zalewski, Secretary

