

Bensenville Community Public Library Board Meeting
Public Hearing Meeting Minutes
September 27, 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday September 27, 2021. The meeting was called to order at 7:30 pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez, Susan Earley (Zoom), Ciurnal Lewis (Zoom)

Trustees Absent: Kathy Quinn

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Chris Sloan, Tekolya Brown, Sophia Welsh

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:31pm on the Certification of Public Notices.

Tentative Budget and Appropriation for the fiscal year July 1, 2021-June 30, 2022 from taxes to be levied for the year 2021.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 26, 2021
- 2) Publication of Legal Notice of 30-day public inspection and public hearing in the Bensenville Independent August 5, 2020.

The Secretary presented the Combined Annual Budget and Appropriation Ordinance No. 1002-21

The Chair declared the meeting open for discussion.

HEARING OF DELEGATIONS

None

MOTION: Zalewski moved to close the Public Hearing at 7:32pm. Seconded by Lewis.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss
Nay:	None
Absent:	Quinn
Abstain:	None

The Chair closed the Public Hearing at 7:32p.m.

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
September 27, 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday September 27, 2021. President-Linda Weiss called the meeting to order at 7:32p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez, Ciuinal Lewis (Zoom), Susan Earley (Zoom)

Trustees Absent: Kathy Quinn

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Tekolya Brown, Chris Sloan, Sophie Welsh

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Lux moved to approve the minutes of the August 23, 2021 Regular Meeting. Seconded by Lewis.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss
Nay: None
Absent: Quinn
Abstain: None

Motion approved and carried unanimously.

APPROVAL OF MINUTES:

Motion: Lux moved to approve the minutes of the September 23, 2021 Special Meeting. Seconded by Lewis.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss
Nay: None
Absent: Quinn
Abstain: None

Motion approved and carried unanimously.

APPROVAL OF CHECK LISTING:

Motion: Lux moved to approve checks from September 1-30, 2021 for a total amount of \$165,750.42
Seconded by Cabral-Marquez

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss
Nay: None
Absent: Quinn
Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of August 2021 filed for audit.

RESOLUTION NO.995-21 ESTIMATE OF FUNDS

MOTION: Lux moved to approve Resolution No. 995-21 Estimate of Funds Seconded by Zalewski.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss
Nay: None
Absent: Quinn
Abstain: None

Motion approved and carried unanimously.

ORDINANCE NO. 1002-21 COMBINED ANNUAL BUDGET AND APPROPRIATION

MOTION: Lewis moved to approve Ordinance No. 1002-21 Combined Annual Budget and Appropriation Seconded by Lux

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Weiss

Nay: None
Absent: Quinn
Abstain: None

Motion approved and carried unanimously.

Quinn arrived at 7:40 pm via Zoom.

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

MOTION: Quinn moved to approve Certified Estimate of Revenues by Source. Seconded by Cabral-Marquez.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Quinn, Earley, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

RESOLUTION NO.996-21 TRANSFER OF FUNDS

MOTION: Quinn moved to approve Resolution No. 996-21 Transfer of Funds Seconded by Cabral-Marquez.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Quinn, Earley, Weiss
Nay: None
Absent: None
Abstain: None

Motion approved and carried unanimously.

RESOLUTION NO.997-21 COVID-19 VACCINATION POLICY

MOTION: Lux moved to approve Resolution No. 997-21 COVID-19 Vaccination Policy Seconded by Cabral-Marquez.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Quinn, Earley, Weiss
Nay: None

Absent: None
Abstain: None

Motion approved and carried unanimously.

DISCUSSION

FRONT ENTRY RENOVATION PROJECT UPDATE:

The project is moving along quickly and is expected to begin within the next week. There has been a bit of a stall on behalf of the GC to find another electrical company, once a new company is obtained, Sieffert will submit final permitting application to the Village for project approval.

When the project begins, the circulation desk will move next to the temporary entrance during the renovation. Sieffert sent out a FAQ for staff to ensure everyone is on the same page and to help assist with patron questions during the project. He encouraged the staff to remain positive during patron interactions and not to commiserate any inconveniences.

The rendering will be received soon. The project is expected to be complete by the 2nd week of November.

PROJECT NEXT GENERATION GRANT UPDATE:

Received \$40,000.00 grant from the Illinois State Library during the Summer. This project, which is a collaborative effort between Bensenville School District #2 and the Library, is close to implementation with the first set of classes expected to start at the end of October. The grant will focus on three different cohorts of classes, two Art-Botics sessions, and one session focused on social emotional outcomes. This grant does allow the Library to hire up to three part-time staff members for mentoring participants.

NOVEMBER TRIVIA NIGHT AT GREEN ST. GRILL AND FUNDRAISER FOR NEDFYS:

This event will be held on November 1, 2021 and will run as a fundraising event for North DuPage Family and Youth Services. Green Street will donate twenty percent of the profits back to NEDFYS. Sieffert also applied for a 50/50 raffle permit through the Village of Bensenville. This should be a very fun night for a good cause and hopefully there is a large turnout.

ROOFING PROJECT STATUS:

Engineering Solutions Team brought in Tremco to help assist with the upcoming roofing project. Received some different options and estimates that came in less than originally thought. The goal is to go to bid in early spring of 2022.

INFORMATION

LIBRARY STAFF REPORT:

BENSENVILLE COMMUNITY FOUNDATION:

Members met last week. Discussed the many projects being funded by Subaru, that are all getting started. The Rotary coat drive will be held in October, for distribution in early November to get ahead of the cold weather.

RAILS/SWAN:

The switch over to the new Aspen catalogue will be on October 19, 2021. The next monthly patron purge will be on October 15, 2021. The purge will remove anyone inactive for 10 years with bills less than \$100.00. The new catalogue will include staff curated book lists. It will also inter-grate the local history collection images and documents.

ADULT SERVICES REPORT:

Adult services staff has noticed an uptick in patrons coming into the building over the last month. Reference, passport services, and the computer lab have all been busy. Sloan mentioned that as time goes on, it is good to see things settle into normalcy. Staff is busy preparing for the upcoming Winter program guide, booking presentations and developing staff-led programs.

YOUTH SERVICES REPORT:

Youth services has been very busy running Fall programming opportunities, while preparing for a busy upcoming October. Halloween is always a very popular season at the Library and this year we are bringing back the family favorite Boo-Tacular. This year's event will be registration-based families will have to reserve a block of time to attend in order to help keep things orderly and safe for everyone. This is an all-hands-on-deck affair and many staff from other departments will help to run the event. There will be different thematic stations throughout the Library.

COMMUNITY EVENTS:

Haunted Downtown – The Village of Bensenville has partnered with the popular family display to bring a more immersive Halloween experience to residents. Event will run Friday, Saturday, Sunday in downtown Bensenville through October.

Fenton Middle School night on October 1, 2021- The band will perform as well as the cheerleaders. Homecoming will be held on October 8, 202.

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 8:06 pm. Seconded by Lux and carried Unanimously.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Quinn, Earley, Weiss
Nay:	None
Absent:	None

Abstain: None

Motion approved and carried unanimously.

Mandi Zalewski, Secretary