

---

Bensenville Community Public Library Board Meeting  
Special Meeting Minutes  
September 20<sup>th</sup>, 2021

**CALL TO ORDER**

The Board of Trustees of the Bensenville Community Public Library District held a Special Meeting on Monday, September 20<sup>th</sup>, 2020. President Linda-Weiss called the meeting to order at 7:31 p.m.

**Trustees Present:** Linda Weiss, Mandi Zalewski, Consuelo Cabral-Marquez, Tina Lux, Ciuinale Lewis (zia Zoom)

**Trustees Absent:** Susan Earley, Kathy Quinn

**Also Present:** David Sieffert, Chris Sloan, Sue Feddersen

The Chair verified the existence of a quorum.

**HEARING OF DELEGATIONS**

None

**DISCUSSION ITEMS**

**REVIEW OF FRONT ENTRY PROJECT SPECIFICATIONS**

Sieffert and Trustees reviewed the proposed changes to the front entry that were outlined in the project specifications developed by Engineering Solutions Team. The main goals of the project are to remove the rotted canopy and replace with a new, more open front entry. This will involve pulling the pavers and laying a new, wider concrete walkway. The lighting and bike racks will also be provided. There will also be a new knee-high seat-wall. Attention will be paid to drainage and new fascia and gutters will be install to keep the water off of the walk. The Library will keep the original door.

**REVIEW OF BIDS FOR FRONT ENTRY PROJECT**

At the bid opening, the Library received five bids from contractors. They ranged from the high bid of \$349,000 to the low bid from Efraim Carlson for \$197,000. After bid opening, Sieffert met with low bidder Efraim Carlson to discuss the possibility to value engineer the project to bring down the cost.

Several options were discussed, including different a finishing for the knee-high wall. Sieffert believes through value engineering, we can bring the cost of the project down another 10-15%.

### **REVIEW OF ENGINEER'S RECOMMENDATION**

Board reviewed the recommendation from Engineering Solutions Team, which suggests that given the uncertainty of cost of labor and materials next year, it would be prudent to proceed with the project this year.

### **ACTION ITEMS**

#### **APPROVAL OF THE CONSTRUCTION CONTRACT FROM EFRAIM CARLSON & SON IN THE AMOUNT OF \$197,700 FOR THE FRONT ENTRY RENOVATION PROJECT**

**Motion:** Cabral-Marquez moved to approve of the construction contract from Efraim Carlson & Son in the amount of \$197,700 for the front entry renovation project. Seconded by Lux.

#### **Roll Call:**

Aye:	Lux, Lewis, Cabral-Marquez, Zalewski, Weiss
Nay:	None
Absent:	Earley, Quinn
Abstain:	None

Motion approved and carried unanimously.

### **ADJOURNMENT**

**Motion:** Lux moved to adjourn the meeting at 7:49pm. Seconded by Cabral-Marquz and carried unanimously.

#### **Roll Call:**

Aye:	Zalewski, Quinn, Lux, Weiss
Nay:	None
Absent:	Ricker, Earley

Motion approved and carried unanimously.

---

Mandi Zalewski, Secretary