

Bensenville Community Public Library Board Meeting

Public Hearing Meeting Minutes

November 22, 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday November 22, 2021. President Linda-Weiss called the meeting to order at 7:30p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez,
Ciuiinal Lewis

Via Zoom: Kathy Quinn

Trustees Absent: Susan Earley

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Chris Sloan, Tekolya Brown, Sophia Welsh,
David Jelonek

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:30 pm pursuant to the Truth in Taxation Law.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 26,2021

- 2) Publication of Legal Notice of 30-day public inspection and public hearing in the Bensenville Independent August 5, 2021.
- 3) Board enacted September 27, 2021 and published October 7, 2021 Budget and Appropriation Ordinance
- 4) Board enacted July 26, 2021 and published August 5, 2021 .02% Levy Ordinance
- 5) Publication of Black Border Notice in Bensenville Independent November 11, 2021

PRESENTATION OF TAX LEVY ORDINANCE NO. 1003-21

Approval to be held later in meeting.

Susan Earley arrived at 7:32

HEARING OF DELEGATIONS

None present

Motion: Zalewski moved to close the Public Hearing at 7:33 pm. Seconded by Lux.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

The Chair closed the Public Hearing at 7:33p.m.

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
November 22, 2021

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday November 22, 2021. President-Linda Weiss called the meeting to order at 7:33p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez, Ciuinal Lewis, Susan Earley, Kathy Quinn (via Zoom)

Trustees Absent: None

The Chair verified the existence of a quorum.

Also Present: David Sieffert, Sue Feddersen, Chris Sloan, Tekolya Brown, Sophia Welsh, David Jelonek

HEARING OF DELEGATIONS

None

DAVID JELONEK, GW& ASSOCIATES, PRESENTATION OF 202-221 AUDIT

For the end of year audit for fiscal year 2020-2021, the Library received a clean opinion. Mr. Jelonek thanked Tekolya Brown and Dave Sieffert for helping to provide all the required documentation to complete the audit. Additionally, Mr. Jelonek confirmed that the numbers presented accurately represent the balances on the income statement. The balance sheet shows a net position at the end of fiscal year 2020-2021 of 2.1 million and the Library was able to add \$154,000.00 of added equity revenue. \$100,000.00 was transferred to the Special Reserve fund from Building and Maintenance. Library spent within budget for the 2020-2021 fiscal year.

IMRF which is the Library pension fund, is 95% funded.

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Lux moved to approve the minutes of the October 25, 2021 Regular Meeting. Seconded by Lewis.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

APPROVAL OF CHECK LISTING:

Motion: Earley moved to approve checks from November 1-30, 2021 for a total amount of \$326,106.11. Seconded by Lewis.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of October 2021 filed for audit.

ACCEPTANCE OF 2020-2021 AUDIT REPORT:

MOTION: Lux moved to accept the 2020-2021 Audit Report by GW & Associates. Seconded by Earley.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

Motion approved and carried unanimously.

ORDINANCE NO. 1003-21 2021-2022 TAX LEVY ORDINANCE:

MOTION: Earley moved to approve Tax Levy Ordinance No. 1003-21. Seconded by Lux.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

RESOLUTION NO. 998-21 RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR PARTICIPATION IN ILLINOIS PRESENTS:

MOTION: Lux moved to approve Resolution No. 998-21 Intergovernmental Agreement for participation in Illinois Presents. Seconded by Earley.

Roll Call:

Aye:	Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:	None
Absent:	None
Abstain:	None

APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR ILLINOIS PRESENTS:

MOTION: Lux moved to approve Intergovernmental Agreement Illinois Presents. Seconded by Earley.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay:
Absent:
Abstain:

ACCEPTANCE OF SETTLEMENT (\$4,500) RE: TAX RATE OBJECTIONS IN YEARS 2015, 2017-2019 (AFTER CLOSED SESSION)

MOTION: Earley moved to approve acceptance of settlement (\$4,500.00) Tax Rate Objection in years 2015, 2017-2019. Seconded by Lux.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss
Nay: None
Absent: None
Abstain: None

DISCUSSION

STAFFING UPDATES:

Currently looking to fill a position in the computer lab due to a recent resignation. Currently scheduling interviews. Seeking bilingual candidates.

Through Project Next Generation grant funds, the Library was about to hire an after-school mentor position to assist with the STEM/STEAM programming. The mentor will also fill hours by updating computers and purchasing material for the grant project.

FRONT ENTRY PROJECT STATUS:

The project is nearing completion, and should finish \$20,000.00 under budget.

The concrete was poured and there was some cracking. Sieffert submitted photos and the contractors returned to fix it at no additional cost. The electrical is complete and most of the stonework is complete.

There is currently a four week lead on the limestone caps for the stone seating. The front entrance should re-open on Monday November 29, 2021.

INFORMATION

LIBRARY STAFF REPORT:

No questions or comments, everything looked good.

BENSENVILLE COMMUNITY FOUNDATION:

Giving \$1000.00 to family of officer Steven Kotlewsk who was injured in the line of duty.

The wrapping of utility boxes with art work is complete and looks great.

Working with local Subaru dealership to steer employees to have potential buyers support local charities as part of the Subaru Share the Love campaign.

RAILS/SWAN:

Aspen cohort number 2 starts in January 2022.

PROGRAMS AND SERVICES REPORT:

Holiday Open House: December 3, 2021:

ZAZZ Jazz ensemble will perform again. This will be the only performance. There will only be space for a limited number of people in the building. Patrons will receive individually wrapped cookies as they leave.

Virtual Visit with Santa: December 7, 2021:

The visit will be held via ZOOM. Kids will be able to register for 5 min time slots to visit Mr. and Mrs. Claus in front of a virtual fireplace.

Gus Moreno author visit: December 7, 2021:

Local Horror author had a new release in October.

Bensenville Reads with Vicki Delaney and Holiday Cozy Mysteries: December 16, 2021

Popular author of cozy/ holiday mysteries. Author lives in Canada, and will do a virtual visit via ZOOM. Expect to have a good turnout for the presentation.

ADULT SERVICES REPORT:

Focusing on the new program guide. Many moving parts to coordinate completion of English and Spanish language guides simultaneously. Registration and promotion have become more dynamic and complex.

YOUTH SERVICES REPORT:

Bootacular went really well. There were about 170 people come through in total. This was the first large scale program since in-person programs started.

Stanek is working on creating a garden light display for the holidays

Community Events:

Holiday Tree Lighting November 21, 2021

Day of Support for Officer Kotlewski will be held on November 27, 2021. Village is holding a full day of events, with a blood drive, concert and more. Both Sieffert and Trustee Zalewski will attend and volunteer.

CLOSED SESSION

MOTION: Lux moved to go into closed session at 8:13pm. Seconded by Earley and carried unanimously.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss

Nay:

Absent:

Abstain:

The Trustees came out of closed session at 8:19 pm.

ADJOURNMENT

MOTION: Earley moved to adjourn the meeting at 8:20pm. Seconded by Lewis and carried unanimously.

Roll Call:

Aye: Cabral-Marquez, Lux, Lewis, Zalewski, Earley, Quinn, Weiss

Nay:

Absent:

Abstain:

Mandi Zalewski, Secretary