

Bensenville Community Public Library Board Meeting

Regular Meeting Minutes

March 28, 2022

**CALL TO ORDER**

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The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday March 28, 2022. President Linda Weiss called the meeting to order at 7:30 p.m.

**Trustees Present:** Linda Weiss, Mandi Zalewski, Tina Lux, Consuelo Cabral-Marquez,  
Kathy Quinn

**Trustees Absent:** Pre-arranged Ciuinal Lewis  
Susan Earley

The Chair verified the existence of a quorum.

**Also Present:** Chris Sloan, Sue Feddersen, Tekolya Brown, Samantha Parkison, Bill Stephens

**HEARING OF DELEGATIONS**

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None

**ACTION ITEMS**

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**APPROVAL OF MINUTES:**

**Motion:** Quinn moved to approve the minutes of the February 28, 2022 Regular Meeting as amended,  
Seconded by Lux.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss

Nay: None

Absent: Lewis, Earley

Abstain: None

Motion approved and carried unanimously

**APPROVAL OF CHECK LISTING:**

**Motion:** Quinn moved to approve checks from March 1-31, 2022 for a total amount of \$133,675.76  
Seconded by Lux.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss

Nay: None

Absent: Lewis, Earley

Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of February 2022 filed for audit.

**RESOLUTION NO. 1005-22 PROVIDING FOR THE EXECUTION OF AN  
INTERGOVERNMENTAL AGREEMENT WITH BENSENVILLE SCHOOL  
DISTRICT 2- REGARDING THE ADVANCEMENT OF FUNDS FOR THE PURPOSE OF  
ROOF RENOVATION**

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**MOTION:** Quinn moved to approve Resolution No. 1005-22 –Providing for the Execution of an Intergovernmental Agreement with Bensenville School District 2 – Regarding the Advancement of Funds for the Purpose of Roof Renovation Seconded by Cabral-Marquez.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss  
Nay: None  
Absent: Lewis, Earley  
Abstain: None

Motion approved and carried unanimously.

**APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH BSD2 THE  
ADVANCEMENT OF FUNDS FOR THE PURPOSE OF ROOF RENOVATION**

**MOTION:** Quinn moved to approve Entering Intergovernmental Agreement with BSD2 The Advancement of Funds for the Purpose of Roof Renovation Seconded by Cabral-Marquez.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss  
Nay: None  
Absent: Lewis, Earley  
Abstain: None

Motion approved and carried unanimously.

**APPROVAL OF PAYMENT TO FILOTTO ROOFING, INC FOR \$131,634.75 FOR WORK  
COMPLETED IN PERIOD ENDING MARCH 31, 2022**

**MOTION:** Lux moved to approve Payment to Filotto Roofing, Inc for \$131,634.75 for Work Completed in Period Ending March 31,2022 Seconded by Quinn.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss  
Nay: None  
Absent: Lewis, Earley  
Abstain: None

Motion approved and carried unanimously.

**DISCUSSION**

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**COMMITTEE OF THE WHOLE SCHEDULE:**

Trustees will meet on Thursday May 19, 2022 at 7:00pm.

**ROOFING PROJECT UPDATE:**

Making progress, the new synthetic cedar shake tiles look fresh. The crew is working very hard and are about 30% complete. The project is expected to finish on time, with an estimated timeframe of nine weeks. Work has become more audible in the main area of the Library building. More areas on the exterior will be closed off to account for spillage of debris.

**FILLING YOUTH SERVICES COORDINATOR POSITION:**

Francesca Romito was hired and will start April 4, 2022. She has extensive experience in library programming and is bilingual in Polish, and thus will be able to hold Polish Storytime.

**ELECTRIC VEHICLE CHARGING STATION USE UPDATE:**

Upon review of security footage, there has not been any further overnight parking since no parking signage was posted.

**STATEMENT OF ECONOMIC INTEREST REMINDER:**

Trustees will get this completed before May deadline.

**INFORMATION**

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**LIBRARY STAFF REPORT:**

**BIG:**

Administrators met, Sloan was not able to attend. Plans to attend the next meeting.

**BENSENVILLE COMMUNITY FOUNDATION:**

Sloan is now the Treasurer. Organization is donating funds for resident that is climbing Mt. Everest.

**RAILS/SWAN:**

Aspen – Fireside Chat is March 29, 2022.

**PROGRAMS AND SERVICES REPORT:****ADULT SERVICES REPORT:**

Librarian Elizabeth Morris will hold four public scanning days for patrons in April. Patrons will be allowed by appointment, to bring in their artifacts. If they are eligible they will be added to the Library collection.

**YOUTH SERVICES REPORT:**

Two new staff members are doing well. They are helping with the final planning for summer programming. The new Coordinator has already contributed some ideas for programs as well. The summer reading prizes have been ordered.

**MARKETING UPDATE:**

Parkison has been working with Feddersen and Youth Department to finalize programming for summer. All programming is due by Wednesday March 30, 2022. Information about construction is posted on the website, as well as in the building in regard to the noise. Parkison is working on the April 26, 2022 launch of the new catalog.

**ADJOURNMENT**

**MOTION:** Lux moved to adjourn the meeting at 8:04 pm. Seconded by Quinn.

**Roll Call:**

Aye: Lux, Zalewski, Cabral-Marquez, Quinn, Weiss  
Nay: None  
Absent: Lewis, Earley  
Abstain: None

Motion approved and carried unanimously.

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Mandi Zalewski, Secretary