

Bensenville Community Public Library Board Meeting

Regular Meeting Minutes

July 25, 2022

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday July 25, 2022. President Linda Weiss called the meeting to order at 7:30p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux, Kathy Quinn,
Ciuinal Lewis, Consuelo Cabral-Marquez

Trustees Absent: Susan Earley (previous notice), Lewis, Cabral- Marquez

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Tekolya Brown, Samantha Parkison, Bill Stephens

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Lux moved to approve the minutes of the May 17th, 2022 Committee of the Whole Meeting and the minutes of the June 27th, 2022 Regular Meeting. Seconded by Quinn. Motion approved and carried unanimously

APPROVAL OF MINUTES:

Motion: Lux moved to approve the minutes of the July 25th, 2022 Regular Meeting. Seconded by Quinn.

Roll Call:

Aye: Lux, Zalewski, Quinn, Weiss
Nay: None
Absent: Earley, Lewis, Cabral-Marquez,
Abstain: None

Motion approved and carried unanimously

Lewis arrived at 7:31pm.

APPROVAL OF CHECK LISTING:

Motion: Quinn moved to approve checks from July 1-31, 2022 for a total amount of \$138,976.44
Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Quinn, Lewis, Weiss
Nay: None
Absent: Earley, Cabral-Marquez
Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of June 2022 filed for audit.

ORDINANCE NO. 1009-22 DETERMINING TO LEVY AN ADDITIONAL .02%

Motion: Quinn moved to approve Ordinance No. 1009-22 Determining to Levy an Additional 02%.
Seconded by Lewis.

Roll Call:

Aye: Lux, Zalewski, Quinn, Lewis, Weiss
Nay: None
Absent: Earley, Cabral-Marquez
Abstain: None

Motion approved and carried unanimously.

ORDINANCE NO. 1010-22 Establishing Meeting Dates

MOTION: Lux moved to approve Ordinance No. 1010-22 2022 Establishing Meeting Dates for 2022-2023 FY. Seconded by Quinn

Roll Call:

Aye: Lux, Zalewski, Quinn, Lewis, Weiss
Nay: None
Absent: Earley, Cabral-Marquez
Abstain: None

Motion approved and carried unanimously.

TENTATIVE BUDGET AND APPROPRIATION

Motion: Quinn moved to approve the Tentative Budget and Appropriation Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Quinn, Lewis, Weiss
Nay: None
Absent: Earley, Cabral-Marquez
Abstain: None

APPROVAL OF FASTFORWARD LIBRARIES STRATEGIC PROPOSAL- (NOT TO EXCEED \$25,000.00)

MOTION: Quinn moved to approve the FastForward Libraries Strategic Proposal- (Not to exceed \$25,000.00) Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Quinn, Lewis, Weiss

Nay: None

Absent: Earley, Cabral-Marquez

Abstain: None

DISCUSSION

Review of Investment Policy Material Provided by Meristem Advisors:

Trustees had an opportunity for an in-depth review of financial policies and best practices that the Library may implement or change.

Overall the policies are high level compared to other libraries, but it would be wise to implement more specificity.

Cabral-Marquez arrived at 7:38pm.

Review of BCPL Policy Manual, Mission Statement, Bylaws, ALA Statements (p. 1-11)

The Mission Statement could use some updating, but is not an immediate issue and can be updated during strategic planning process.

The Bylaws are the most likely to need revision, although they were recently amended.

Trustees will move on to the next section for review, which will include hours of operation and financials. This will be a good opportunity to **get feedback from other area libraries on their investment experiences.**

INFORMATION

LIBRARY STAFF REPORT:

Trustees found reports informative.

BIG: Last meeting was held in June. Members will meet in August.

BENSENVILLE COMMUNITY FOUNDATION:

Coordinate the 50/50 raffle and proceeds help benefit some of the local partnering organizations, including the Bensenville Youth Coalition, BBA Baseball, Fenton Raiders and the Bensenville Food Pantry.

RAILS/SWAN:

No updates.

PROGRAMS AND SERVICES REPORT:

ADULT SERVICES REPORT:

Good turnout at the Log Cabin event.

Really great turnout for Summer Reading, the department ran out of prizes this year. Will increase amount for next year.

YOUTH SERVICES REPORT:

Summer Reading is going great, almost out of shirts. The kids are excited as they pick up their books. Storytime attendance is through the roof. The scavenger hunts have good traffic the children are enjoying the event.

MARKETING UPDATE:

Waiting to back from ILA to see if Bensenville Library was approved for a poster session presentation.

COMMUNITY EVENTS:

August 10, 2022 New Teacher's Breakfast at White Pines