

Bensenville Community Public Library Board Meeting
Public Hearing Meeting Minutes
September 26, 2022

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday September 26, 2022. The meeting was called to order at 7:30 pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux,
Susan Earley, Kathy Quinn

Trustees Absent: Ciuinall Lewis (previous notice) Consuelo Cabral-Marquez (previous notice)

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen, Samantha Parkison, Bill Stephens

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:30 pm on the Certification of Public Notices.

Tentative Budget and Appropriation for the fiscal year July 1, 2022-June 30, 2023 from taxes to be levied for the year 2022.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 25, 2022
- 2) Publication of Legal Notice of 30-day public inspection and public hearing in the Bensenville Independent August 4, 2022.

The Secretary presented the Combined Annual Budget and Appropriation Ordinance No. 1012-22

The Chair declared the meeting open for discussion.

HEARING OF DELEGATIONS

None

MOTION: Lux moved to close the Public Hearing at 7:31pm. Seconded by Quinn.

Roll Call:

Aye:	Lux, Zalewski, Quinn Earley, Weiss
Nay:	None
Absent:	Cabral-Marquez, Lewis
Abstain:	None

The Chair closed the Public Hearing at 7:31p.m.

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
September 26, 2022

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday September 26, 2022 President Linda Weiss called the meeting to order at 7:32 p.m.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux,
Susan Earley Kathy Quinn

Trustees Absent: Consuelo Cabral-Marquez, Ciuiinal Lewis

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen, Samantha Parkison, Bill Stephens

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

Motion: Quinn moved to approve the minutes of the August 22, 2022 Regular Meeting. Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Quinn,
Earley, Weiss

Nay: None

Absent: Cabral-Marquez, Lewis

Abstain: None

Motion approved and carried unanimously.

APPROVAL OF CHECK LISTING:

Motion: Earley moved to approve checks from September 1-30, 2022 for a total amount of \$140,833.17 Seconded by Quinn.

Roll Call:

Aye: Lux, Zalewski, Quinn

Earley, Weiss
Nay: None
Absent: Cabral-Marquez, Lewis
Abstain: Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of August 2022 filed for audit.

RESOLUTION NO.1011-22 ESTIMATE OF FUNDS

MOTION: Lux moved to approve Resolution No. 1011-22 Estimate of Funds Seconded by Quinn.

Roll Call:

Aye: Lux, Zalewski, Quinn
Earley, Weiss
Nay: None
Absent: Cabral-Marquez, Lewis
Abstain: None

Motion Approved and carried unanimously

**ORDINANCE NO. 1012-22 COMBINED ANNUAL BUDGET AND
APPROPRIATION**

MOTION: Earley moved to approve Ordinance No. 1012-11 Combined Annual Budget and Appropriation Seconded by Quinn

Roll Call:

Aye: Lux, Zalewski, Quinn
Earley, Weiss
Nay: None
Absent: Cabral-Marquez, Lewis
Abstain: None

Motion Approved unanimously

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

MOTION: Earley moved to approve Certified Estimate of Revenues by Source Seconded by Quinn.

Roll Call:

Aye:	Lux, Zalewski, Quinn Earley, Weiss
Nay:	None
Absent:	Cabral-Marquez, Lewis
Abstain:	None

Motion Approved unanimously

DISCUSSION

CLOSURE OF LIBRARY ANNUALLY ON JUNETEENTH FREEDOM DAY:

Director Sloan stated he spoke with staff members, stating that staff would like the library to close to commemorate the day. He agrees.

Trustee Quinn is concerned about the library being a cooling center. Trustee Earley feels a program is better suited for the holiday and Trustee Zalewski feels the holiday can be taken by any staff who would like. Earley also expressed that an option could be that the Library close for half of the day.

Zalewski feels that closing would lose the educational piece of the holiday.

Trustee Lux feels that most libraries close for the day while Trustee Weiss expressed that she prefers the Library to always be open.

Trustees decided to continue the discussion before they vote on it.

REVIEW OF POLICY MANUAL SECTION 3: FINANCIAL AND ADMINISTRATION:

Director Sloan will meet with Jamie Rachlin to talk policy revisions. Rachlin will present via Zoom next month. Rachlin feels that the current policy is basic, and has offered suggestions for verbiage and revisions. Once updated, the Board will be able to discuss and bring to a vote the following month.

HIRING A NEW YOUTH SERVICES DEPARTMENT COORDINATOR:

The position was offered position to a candidate who is coming from Niles Library, with lots of experience working with schools and teens and will start in mid-October.

HIRING A NEW YOUTH SERVICES SPANISH LANGUAGE COMMUNITY LIAISON:

Welcoming back Alex Garcia who previously did an internship here. He is coming from Arlington Heights Library. He will be stopping by to pick up some books to practice story-time. He will begin on October 3, 2022.

STRATEGIC PLAN UPDATE:

The facilitator Amanda Standifer has been working on staff focus groups. The community survey has been started. There are bookmarks available in English and Spanish, and contains a QR code.

Paper copies of the survey are available as well as a paper mailer which should be in mailboxes by October 10, 2022.

Due to a SurveyMonkey mishap, the informational email to complete the survey was re-sent for community to redo the survey. The email was worked great.

INFORMATION

LIBRARY STAFF REPORT:

All good.

BENSENVILLE COMMUNITY FOUNDATION:

Issued checks to the fire department for stop the Bleed to get supplies to teachers to stop trauma wounds. Arts Council for public art.

RAILS/SWAN:

Working on cleanup from Baker & Taylor outage.

Message Bee launch using pictures.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

Hispanic Heritage month busy, and Adult Services and Youth Services will have a crossover. Sofia has a program where there will be a piano accompanying a silent film for Halloween.

YOUTH SERVICES REPORT:

Everyone has pulled together while shorthanded during the transition. Permanent Story walk is coming soon.

MARKETING UPDATE:

The Library community survey was on the front cover of the Bensenville Independent for the September 29th and October 6th issue with a QR code.

Currently marketing programs on Facebook as an “event” to increase interest.

COMMUNITY EVENTS:

Fenton Homecoming is October 1, 2022.

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 8:09 pm. Seconded by Lux and carried unanimously.

Roll Call:

Aye: Lux, Zalewski, Quinn
Earley, Weiss

Nay: None

Absent: Cabral-Marquez, Lewis

Abstain: None

Motion approved and carried unanimously.

Mandi Zalewski, Secretary