

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
April 24th, 2023

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting Monday April 24, 2023. The meeting was called to order at 7:32 pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Tina Lux,
Kathy Quinn, Consuelo Cabral-Marquez, Susan Earley,

Trustees Absent: Mandi Zalewski, Ciunial Lewis

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen, Tekolya Brown, Kat Buczek,
Michele Janovosky

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

MOTION: Lux moved to approve the minutes of the Regular Meeting March 27th, 2023 (as amended)
Seconded by Quinn.

Roll Call:

Aye:	Lux, Quinn Earley, Cabral-Marquez, Weiss
Nay:	None
Absent:	Zalewski, Lewis
Abstain:	None

Motion approved and carried unanimously.

MOTION: Earley moved to approve the check listing for April 1-30, 2023 for a total amount \$131,119.16 Seconded by Quinn.

Roll Call:

Aye:	Lux, Zalewski, Quinn Earley, Cabral-Marquez, Lewis, Weiss
Nay:	None
Absent:	Zalewski, Lewis
Abstain:	None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of March 2023 filed for audit.

Zalewski arrived at 7:33pm

ACCEPTING 2023 STRATEGIC PLAN:

Trustees accepted changes. Ready to implement.

MOTION: Quinn moved to accept the 2023 Strategic Plan. Seconded by Earley.

Roll Call:

Aye:	Lux, Zalewski, Quinn Earley, Cabral-Marquez, Weiss
Nay:	None
Absent:	Lewis
Abstain:	None

RESCHEDULING REGULAR MAY BOARD MEETING TO MAY 15, 2023:

Due to Illinois law requirements regarding time frame that new trustees may be sworn in, the regularly scheduled meeting will be changed from May 22th, 2023 to May 15th, 2023.

MOTION: Lux moved to reschedule the May 22th, 2023 Board Meeting to May 15th, 2023. Seconded by Quinn.

Roll Call:

Aye: Lux, Zalewski,
Earley, Cabral-Marquez, Weiss
Nay: Quinn
Absent: Lewis
Abstain: None

RESOLUTION 1015-23 AUTHORIZING INVESTMENT OF MONIES IN THE ILLINOIS FUND

MOTION: Earley moved to Authorize Investment of Monies in the Illinois Fund. Seconded by Quinn.

Roll Call:

Aye: Lux, Zalewski, Quinn
Earley, Cabral-Marquez, Weiss
Nay: None
Absent: Lewis
Abstain: None

AMENDMENT OF CARD REGISTRATION POLICY LANGUAGE:

Sloan noticed current language requires patron to have a valid ID with district address AND a utility bill to get a new card, instead of the desired policy: a valid ID with district address OR a valid ID (with other address) and a utility bill proving current residence. New language reflecting this change was proposed.

MOTION: Quinn moved to accept changes to card registration policy language. Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Quinn
Earley, Cabral-Marquez, Weiss
Nay: None
Absent: Lewis
Abstain: None

DISCUSSION:

DUPAGE COUNTY CANVASSING RESULTS - 4/25/2023:

Sloan has been in touch with the election committee and expects to receive official results by the end of the week. The race was very close for the four-year seat.

UPCOMING TRUSTEE VACANCY:

Two full term spots are available. One spot did not have anyone run. Trustees need to declare vacancy when the new terms start and begin process to fill seats.

SCHEDULING COMMITTEE OF THE WHOLE MEETING:

May 31st, 2023 at 6:00pm. Trustees will look at the results for the salary benchmarking.

SALARY BENCHMARKING RESULTS OVERVIEW:

Overall salaries were not radically off from market range. No one is under the minimum; however multiple people are under the midpoint. Three employees are over the maximum but there was guidance on how to proceed in the coming years.

PHONE PLAN WITH BSD2 UPDATE:

Sloan will start to investigate other alternatives to get service, as the collaboration for the phone lines seem to be at a standstill.

INFORMATION

LIBRARY STAFF REPORT:

BIG:

Members did not meet in April.

BENSENVILLE COMMUNITY FOUNDATION:

Received a \$73,000.00 check from Grand Subaru of Bensenville.
District 2, the Fire Department and the Village submitted requests.

RAILS/SWAN:

Message Bee phase 1 rolls out on April 26, 2023.
There will be training in May for phase 2.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

New Adult Services Employee starts on May 1,2023.

YOUTH SERVICES REPORT:

Getting ready for Summer Reading- iRead theme is "Find Your Voice":.

COMMUNITY EVENTS:

Blood Drive held at the Library on April 25th, 2023

Fenton Graduation on May 21st, 2023

Blackhawk Graduation on June 1st, 2023

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 8:02 pm. Seconded by Lux

Roll Call:

Aye:	Lux, Zalewski, Quinn Earley, Cabral-Marquez, Weiss
Nay:	None
Absent:	Lewis
Abstain:	None

Motion approved and carried unanimously.

Mandi Zalewski, Secretary