

**Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
March 27th, 2023**

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting Monday March 27th, 2023. The meeting was called to order at 7:30pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Mandi Zalewski, Tina Lux,
Kathy Quinn, Consuelo Cabral-Marquez, Ciuiinal Lewis

Trustees Absent: Susan Earley

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen, Bill Stephens, Tekolya Brown, Kat Buczek,
Michele Janovosky

Via Zoom: Amanda Standerfer

HEARING OF DELEGATIONS

None

Earley arrived at 7:31pm.

PRESENTATION OF 2023 STRATEGIC PLAN BY AMANDA STANDERFER
FASTFORWARD LIBRARIES:

Strategic Plan is the roadmap to make decisions in the coming years. It will help establish direction and priorities, sharpen focus and outline a clear path.

Amanda's approach is: Learn - listen to community and look at demographics and trends

Dream - Library Board and employee retreat sessions

Do - implement plan.

The plan is broken down into three directional paths. 1) Spaces that Inspire Opportunities 2) Maximize Community Connections 3) Learn and Grow Together

Spaces that inspire opportunities: Gain increased satisfaction and usage within the building.

Maximize community connections: Promote Library to non- users, strengthen partnerships continuous improvements.

Learn and Grow Together: Cultivate high job satisfaction, develop ways to collect community stories recognition and experiences and use the data to foster improvement.

The plan also included Vision and Mission statements. The Vision Statement is a brief description of the Library's long-term goals. Whereas the Mission Statement articulates what purpose the Library serves, and describes what the Library will do to achieve vision.

Standerfer along with the Board of Trustees and the Strategic Planning Team, consisting of the Director and Administrative staff came up with possible vision and mission statements that will be voted on by the Trustees to become the official Vision statements of the Library.

Vision Statement Options: Supporting Your Possibilities, Supporting Possibilities, Supporting Every Possibility, Supporting our Possibilities

Mission Statement: We strive to create a welcoming dynamic space for our community to connect, explore and learn across a lifetime.

The next step is creating an activity plan to guide implementation. Implementation is a continual process.

ACTION ITEMS

APPROVAL OF MINUTES:

MOTION: Quinn moved to approve the minutes of the Regular Meeting February 27th, 2023 (as amended) Seconded by Cabral-Marquez.

Roll Call:

| | |
|----------|--|
| Aye: | Lux, Zalewski, Quinn Earley, Cabral-Marquez, Lewis, Weiss |
| Nay: | None |
| Absent: | None |
| Abstain: | None |

Motion approved and carried unanimously.

MOTION: Earley moved to approve the check listing for March 1-31, 2023 for a total amount \$143,795.89 Seconded by Cabral-Marquez.

Roll Call:

| | |
|----------|--|
| Aye: | Lux, Zalewski, Quinn Earley, Cabral-Marquez, Lewis, Weiss |
| Nay: | None |
| Absent: | None |
| Abstain: | None |

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of February 2023 filed for audit.

ADOPTION OF 2023 STRATEGIC PLAN:

Tabled to next month as changes need to be made.

DISCUSSION:

APRIL ELECTION AND TRUSTEE POSITIONS:

The election is on April 4th, 2023 and the Library is a polling place.
Three Trustee seats are up for election.

COMMEMORATION OF OUTGOING TRUSTEES

Sloan presented the two outgoing Trustees Quinn and Lewis with certificates of appreciation.

INVESTMENT STATUS UPDATE

All the paperwork has been completed, but no money has been moved yet.

STATEMENT OF ECONOMIC INTEREST

Deadline is May 1st, 2023. Sloan gave reminder to complete.

CREATION OF MAKER SPACE AS A POSSIBLE FIRST STRATEGIC GOAL

The community survey mentioned having a Makerspace. A local business is interested in possibly providing funds to furnish equipment.

Trustees discussed pros and cons of execution of this goal.

Space is an issue as it will take certain amenities (enhanced electric, sound proofing, and ventilation) are required. Maker Spaces will also require more staff, budget to support it.

Trustees decided that maybe this should not be part of the first goal due to the intricacies of execution. It was suggested to make it a multi-year goal while other actionable goals are handled.

INFORMATION

LIBRARY STAFF REPORT:

BIG: Members met March 17th, 2023. Discussed the Fenton irrigation project which will start in June.

BENSENVILLE COMMUNITY FOUNDATION:

Normally meet on the 4th Thursday of the month, but will meet on the 1st Thursday in April.
Grand Subaru is donating a large amount.

RAILS/SWAN:

No update.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

No update

YOUTH SERVICES REPORT:

No update

COMMUNITY EVENTS:

None

ADJOURNMENT

MOTION: Quinn moved to adjourn the meeting at 8:23pm. Seconded by Lux

Roll Call:

| | |
|----------|--|
| Aye: | Lux, Zalewski, Quinn Earley, Cabral-Marquez, Lewis, Weiss |
| Nay: | None |
| Absent: | None |
| Abstain: | None |

Motion approved and carried unanimously.

Mandi Zalewski, Secretary