

Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
July 24, 2023

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday, July 24, 2023. The meeting was called to order at 7:00 pm by Linda Weiss, President.

Trustees Present: Linda Weiss, Tina Lux, Mandi Zalewski
Consuelo Cabral-Marquez, Michele Janovsky

Trustees Absent: Susan Earley

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Tekolya Brown, Kat Buczek,
Bill Stephens, Amy Labickas, Donna Block

HEARING OF DELEGATIONS

None

ACTION ITEMS

ADMINISTER OATH OF OFFICE: Amy Labickas

Amy Labickas took the Oath and is appointed as Trustee of the Board of the Bensenville Library.

APPROVAL OF MINUTES:

MOTION: Lux moved to approve the minutes of the Regular Meeting June 26, 2023 meeting and the Special Meeting of July 10, 2023. Seconded by Janovsky.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss

Nay: None
Absent: Earley
Abstain: None

Motion approved and carried unanimously.

MOTION: Lux moved to approve the check listing for July 1-31, 2023 for a total amount \$209,296.80 and June 14,2023 Payroll Tax payments for a total of \$10,852.35 Seconded by Cabral-Marquez

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss
Nay: None
Absent: Earley
Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of June 2023 filed for audit.

ORDINANCE NO. 1020-23 DETERMINING TO LEVY AN ADDITIONAL .02%:

MOTION: Lux moved to accept Ordinance No. 1020-23 Determining to Levy an additional .02% Seconded by Janovsky.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss
Nay: None
Absent: Earley
Abstain: None

ORDINANCE NO. 1021-23 ESTABLISHING MEETING DATES:

MOTION: Cabral- Marquez moved to accept Ordinance No. 1021-23 Establishing Meeting Dates, Seconded by Lux.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss
Nay: None
Absent: Earley
Abstain: None

TENTATIVE BUDGET AND APPROPRIATION:

MOTION: Lux moved to approve the Tentative Budget and Appropriation

Seconded by Janovsky

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss

Nay: None

Absent: Earley

Abstain: None

APPROVAL OF SECRETARY'S AUDIT:

MOTION: Cabral-Marquez moved to approve the Secretary's Audit. Seconded by Lux.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss

Nay: None

Absent: Earley

Abstain: None

**APPROVAL OF THE REPAIR /REPLACEMENT OF THE EARLY LEARNING CENTER AIR
CONDITIONING UNIT NOT TO EXCEED \$5,000.00:**

MOTION: Janovsky moved to approve the repair/replacement of the Early Learning Center's air conditioning unit not to exceed \$5,000.00 Seconded by Labickas.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss

Nay: None

Absent: Earley

Abstain: None

DISCUSSION

Korthauer Log Cabin:

A visit is scheduled on August 2, 2023 for the Park District trustees to assess the cabin for any potential repairs and address any concerns they may have. Sloan mentioned the cabin could possibly be disassembled and moved to Fischer Farm.

Phones:

There has not been much movement since the last correspondence with District 2.

Village of Bensenville Zoning Variance Hearings on 8/1/23 and 8/15/23 at 6:30pm:

The Village has required a hearing for a shed that will sit on the Library's property to be used for storage of power equipment and other supplies that there is no space for inside of the library.

Scheduling Orientation for Trustee Labickas:

Orientation for new Trustee Labickas will be held on August 2, 2023 from 6-8pm.

INFORMATION

LIBRARY STAFF REPORT:

Trustees love the stories and pictures, and letters.

BIG:

Have not met recently.

BENSENVILLE COMMUNITY FOUNDATION:

Fiscal year ended, reports are filed.

The group funded over \$125,000.00 during the past year.

Members are planning to tour Roots & Wings.

RAILS/SWAN:

The woman who started RAILS retired, with the prior Assistant Director taking over the Executive Director role. A new Assistant Director was just announced.

SWAN has completed the roll out of the Message Bee software. There has been some comments from other libraries in the consortium who are not happy that the service doesn't send out auto renewal notices.

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

Summer Reading is almost over.

Blood Drive Tuesday August 15, 2023

YOUTH SERVICES REPORT:

Had over 200 kids for Summer Reading

Live reptile show at 3:00pm on July 28,2023.

Gearing up for new school year.

COMMUNITY EVENTS:

New Teacher Breakfast August 10, 2023 at White Pines

Chamber of Commerce does this for the new incoming teachers for the new school year.

New teachers will get acquainted with Bensenville.

ADJOURNMENT

MOTION: Lux moved to adjourn the meeting at 7:46 pm. Seconded by Cabral-Marquez.

Roll Call:

Aye: Cabral-Marquez, Zalewski, Lux, Janovsky, Labickas, Weiss

Nay: None

Absent: Earley

Abstain: None

Motion approved and carried unanimously.

Mandi Zalewski, Secretary