

**Bensenville Community Public Library Board Meeting
Public Hearing Meeting Minutes
September 25th, 2023**

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Public Hearing on Monday September 25th, 2023. The meeting was called to order at 7:00 pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Tina Lux, Mandi Zalewski, Susan Earley,
Michele Janovsky, Amy Labickas

Trustees Absent: Consuelo Cabral-Marquez,

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Kat Buczek, Sue Feddersen
Bill Stephens

PUBLIC HEARING:

The Chair opened the Public Hearing at 7:00 pm on the Certification of Public Notices.

Tentative Budget and Appropriation for the fiscal year July 1, 2023 - June 30, 2024 from taxes to be levied for the year 2023.

The Secretary verified the Certification of the following legal notices:

- 1) Board approved Tentative Budget and Appropriation July 24th, 2023
- 2) Publication of Legal Notice of 30-day public inspection and public hearing in the Bensenville Independent August 3, 2023.

The Secretary presented the Combined Annual Budget and Appropriation Ordinance No. 1023-23

The Chair declared the meeting open for discussion.

HEARING OF DELEGATIONS

None

MOTION: Lux moved to close the Public Hearing at 7:01 pm. Seconded by Earley.

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

The Chair closed the Public Hearing at 7:01pm.

**Bensenville Community Public Library Board Meeting
Regular Meeting Minutes
September 25th, 2023**

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday, September 25th, 2023. The meeting was called to order at 7:02 pm by Linda Weiss, President.

Trustees Present: Linda Weiss, Tina Lux, Mandi Zalewski, Susan Earley,
Michele Janovsky, Amy Labickas

Trustees Absent: Consuelo Cabral-Marquez

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen, Kat Buczek,
Bill Stephens, Donna Block

HEARING OF DELEGATIONS

None

ACTION ITEMS

APPROVAL OF MINUTES:

MOTION: Lux moved to approve the minutes of the Regular Meeting August 28, 2023 meeting.
Seconded by Earley.

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

Motion approved and carried unanimously.

MOTION: Earley moved to approve the check listing for September 1-30, 2023 for a total amount \$150,940.49 Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss
Nay: None
Absent: Cabral-Marquez
Abstain: None

Motion approved and carried unanimously.

The Chair directed the Treasurer's Report for the month of August 2023 filed for audit.

RESOLUTION NO.1022-23 ESTIMATE OF FUNDS

7% more than extension last year but won't get as much as that due to being tax capped at 5%

MOTION: Earley moved to approve Resolution No. 1022-23 Estimate of Funds Seconded by Lux.

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss
Nay: None
Absent: Cabral-Marquez
Abstain: None

Motion Approved and carried unanimously

ORDINANCE NO. 1023-23 COMBINED ANNUAL BUDGET AND APPROPRIATION

MOTION: Lux moved to approve Ordinance No. 1023-23 Combined Annual Budget and Appropriation Seconded by Earley.

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss
Nay: None
Absent: Cabral-Marquez
Abstain: None

Motion Approved unanimously

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

MOTION: Earley moved to approve Certified Estimate of Revenues by Source Seconded by Lux

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

RESOLUTION NO.1024-23 AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR ADMINISTRATIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

MOTION: Lux moved to approve Resolution No. 1024-23 Amending the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination to Allow for Administrative Amendments to The Intergovernmental Agreement Seconded by Earley

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

RESOLUTION NO.1025-23 AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT.

MOTION: Lux moved to approve Resolution No. 1025-23 Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control to Allow for Substantive Amendments to the Intergovernmental Agreement Seconded by Earley

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

DISCUSSION

Library of Things:

Feddersen presented on Library of Things. The Library has added about 25 items to this circulation service including a blood pressure monitor, winter cookie cutters, and a Bocce Ball set. Patrons may check out items for two weeks with a \$1.00 fine per day if late. Anyone can check items out, but only Bensenville patrons are able to place holds. Patrons bring the DVD case representing the item to the Circulation desk to check out item. The empty acrylic stands shows note that item is check out.

Log House Assessment by Firmitas:

The firm came and assessed the cabin. The surveyors were very knowledgeable. They found the documents from when the log house was moved. This company goes all over the country providing this service. Sloan learned that the logs were never meant to be exposed, which is why there are so many issues. There should have been wooden siding. It was determined that moving it would be very expensive. Firmitas is working on an in-depth report.

INFORMATION

STAFF REPORTS:

Sloan mentioned in the Director's report that the Library is compliant with ODRISA which is the "One Day Rest in Seven Act". The librarians will be affected only in the weeks that they work a weekend, (once per month). Previously they only took off the Friday before and worked a half-day on the following Monday, but they will now have a full Friday and full Monday off, and make up the additional 4 hours (accounting for Sunday's short day) during the remainder of the week.

Sloan also mentioned in his report about switching to Fiber internet as the internet currently goes down frequently. There would be no construction cost and there would be better internet. He is currently speaking to different phone providers.

BENSENVILLE COMMUNITY FOUNDATION:

Members will meet on September 28th, 2023

RAILS/SWAN:

e-Read Illinois Axis 360 is switching to "Boundless"

PROGRAMS AND SERVICES REPORT

ADULT SERVICES REPORT:

Upcoming programs include Meditation, Will & Trust, and Medicare

YOUTH SERVICES REPORT:

PNG grant program will have 10 students in the fall and 10 students in the winter. Fall session starts on October 16th, 2023.

Staff will meet soon to plan Boo-Tacular event.

Marketing Coordinator Kat Buczek has a Fenton student interning three days a week for two hours a day.

Boo-Tacular – October 27th, 2023

Trunk or Treat -October 31st, 2023

COMMUNITY EVENTS:

ADJOURNMENT

MOTION: Lux moved to adjourn the meeting at 7:35pm. Seconded by Earley

Roll Call:

Aye: Lux, Zalewski, Janovsky, Labickas, Earley, Weiss

Nay: None

Absent: Cabral-Marquez

Abstain: None

Motion approved and carried unanimously.

Mandi Zalewski, Secretary