

**Bensenville Community Public Library Board Meeting**

**Regular Meeting Minutes**

**March 24, 2025**

**CALL TO ORDER**

The Board of Trustees of the Bensenville Community Public Library District held a Regular Meeting on Monday March 24, 2025. The meeting was called to order at 7:00pm by Linda Weiss, President.

**Trustees Present:** Linda Weiss, Tina Lux, Mandi Zalewski, Consuelo Cabral-Marquez  
Amy Labickas, Michele Janovsky, Susan Earley

**Trustees Absent:** None

The Chair verified the existence of a quorum.

**Also Present:** Chris Sloan, Kat Buczek, Tekolya Brown, Donna Block, Parish Turner  
Bill Stephens

**HEARING OF DELEGATIONS**

None

**ACTION ITEMS**

**APPROVAL OF MINUTES:**

**MOTION:** Lux moved to approve the minutes of the February 24, 2025 Regular Meeting and the February 3, 2025 Special Meeting Seconded by Janovsky.

**Roll Call:**

Aye:	Cabral-Marquez, Zalewski, Janovsky Lux, Labickas, Weiss
Nay:	none
Absent:	None



Abstain: Earley

Motion approved and carried unanimously

**MOTION:** Lux moved to approve check listing for March 1-31 ,2025 for a total amount of \$188,547.92 Seconded by Janovsky.

**Roll Call:**

Aye: Cabral-Marquez, Zalewski, Janovsky  
Lux, Labickas, Earley, Weiss  
Nay: None  
Absent: None  
Abstain: None

Motion approved and carried unanimously.

The Chair directed the unaudited Treasurer's Report for the month of February, 2025 filed for audit.

**ACCEPT PROPOSAL OF \$10,625.00 FROM JUST FENCE IT FOR COMMUNITY GARDEN FENCE**

**MOTION:** Lux moved to accept proposal OF \$10,625.00 from Just Fence It for Community Garden Fence Seconded by Janovsky

**Roll Call:**

Aye: Cabral-Marquez, Zalewski, Janovsky  
Lux, Labickas, Earley, Weiss  
Nay: None  
Absent: None  
Abstain: None

Motion approved and carried unanimously.

**ACCEPTANCE OF BID PACKAGE # 1 HVAC CONDENSING UNIT REPLACEMENT FROM ASSOCIATED ELECTIRC WITH A TOTAL BASE BID OF \$119,325.00 PLUS 10% CONTINGENCY (\$12,000)**

Bid came in right around what was expected.

**MOTION:** Lux moved to accept bid package #1 HVAC condensing unit replacement from Associated Electric with a total base bid of \$119,325.00 plus 10% contingency. Seconded by Janovsky.

**Roll Call:**

Aye: Cabral-Marquez, Zalewski, Janovsky  
Lux, Labickas, Earley, Weiss



Nay: None  
Absent: None  
Abstain: None

**ACCEPTANCE OF BID PACKAGE # 2 NEW AND REPLACEMENT PLAZA BOLLARD PROJECT PROPOSAL FROM 1SOURCE MECHANICAL WITH A TOTAL BASE BID OF \$142,000.00 PLUS 10% CONTINGENCY (\$12,000)**

**MOTION:** Lux moved to accept bid package #2: New & Replacement Plaza bollard Project proposal from 1Source Mechanical with a total base bid of \$142,000.00 plus 10% contingency. Seconded by Cabral-Marquez.

**Roll Call:**

Aye: None  
Nay: Cabral-Marquez, Zalewski, Janovsky  
Lux, Labickas, Earley, Weiss  
Absent: None  
Abstain: None

**DISCUSSION**

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**Upcoming Board Vacancy-**

Three full terms open and three candidates running for those spots. One unexpired 4-year term did not have anyone run to fill it. It will need someone appointed. So, it will be appointed but is only a two-year term until next consolidated election.

**Bollard Project**

Initial concern that due to a patron driving up on the sidewalk to the library doors, the new replacement bollards would be heavy-duty able to stop a car. However, due to needs of equipment to replace, it will incur additional unexpected cost. Sloan still researching affordable options.

**Community Garden Update**

Everything is currently on schedule.

Probably have about 10 beds currently and there will be 40 beds total. Soil will be delivered all at once in early April.

More grant funded spots have been filled than the community paid plots.

**INFORMATION**

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**STAFF REPORTS:**

Trustees enjoyed the included pictures.

**COMMUNITY FOUNDATION:**

Meeting will be held on Thursday March 27, 2025.



The Library will ask for book drops in front of the schools.

#### **RAILS/SWAN:**

New help desk notification- Turner and Buczek went to training. Will roll out in April.

Rails- Saw some fluctuations and only had 450 items, but usually send close to 600. Only had 4 days to count this period.

#### **PROGRAMS AND SERVICES REPORT**

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##### **Statistics:**

##### **ADULT SERVICES Update:**

Yvonne Wolf expert on Asian Art and Culture- coming in to present on Cherry Blossoms

##### **YOUTH SERVICES Update:**

Schools on spring break.

Will hold special programming.

Week of the young child promoting early literacy activities.

M-Th there will be themes. Pre-k to about five years old.

##### **Marketing Update:**

Promoting programs.

75 people came out for film festival.

Promoting new program guide

##### **Community Events:**

Consolidated election April 1, 2025

#### **ADJOURNMENT**

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**MOTION:** Lux moved to adjourn the meeting at 7:27p.m. Seconded by Janovsky

Motion approved and carried unanimously.

##### **Roll Call:**

Aye: Cabral-Marquez, Zalewski, Janovsky



Lux, Labickas, Earley, Weiss

Nay: None  
Absent: None  
Abstain: None

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Mandi Zalewski, Secretary