

Bensenville Community Public Library Board Meeting
Committee of the Whole Meeting Minutes
June 5, 2025

CALL TO ORDER

The Board of Trustees of the Bensenville Community Public Library District held a Committee of The Whole Meeting Thursday June 5, 2025. The meeting was called to order at 5:32 pm by Linda-Weiss, President.

Trustees Present: Linda Weiss, Tina Lux, Consuelo Cabral-Marquez
Michele Janovsky, Amy Labickas, Victoria Myhre

Trustees Absent: None

The Chair verified the existence of a quorum.

Also Present: Chris Sloan, Sue Feddersen

HEARING OF DELEGATIONS

None

DISCUSSION

BOARD GOALS:

Review 2024–2025 Board Goals

Chris Sloan reviewed the goals that have been met and some that are still ongoing. Consuelo added input to some of the goals that have been achieved.

Review 2025–2026 Staff Recommendations

Chris discussed the recommendations by the staff for the upcoming year.

- Book Bike
- Continued work on the new policy and procedures handbook
- Offer passport photos
- Plan and implement “Ben-Con” program
- Website redesign

Develop 2025–2026 Board Goals

Chris will update the board goals from the recommendations given by the board.

- Continue to work on recommendations of capital needs
- Finish the community garden
- Continue to expand our non-traditional circulating items

FINANCE:

Process and Timeline for Fiscal Year 2024–2025

Chris reviewed the process and timeline for the upcoming fiscal year.

- Breakout passport expenses into its own account
- Continue watch of fund balances and be mindful about the Miller Rule
- Created a staff training account to separate from professional account

End of Year Financials Review

Passport revenue came in much higher than predicted.

Chris reviewed the current year’s budget, discussed with board the accounts that were overspent.

Overall budget will come in under budget.

DuPage County 2024 Tax Year Extension

According to DuPage County, the BCPL will receive a \$1,985,674.39 extension from property taxes collected in 2024

Revenue Projections for 2024–2025 Fiscal Year

A decrease in PPR tax which has been adjusted in the budget
Building and Maintenance fund lower because of less of a balance to spend down

PERSONNEL

Review 2024–2025 Proposed Salary Budget

An increase of 6.25 % from previous year.

- Proposed increase of 2.5 % as recommended by HR Source
- Additional .5% merit-based increase
- 2 employees moving out of transitional period into full salary

Personnel Recommendations

Change in position for a full-time employee to Community Engagement Specialist

Review process for the evaluation of Director

BOARD GOES INTO CLOSED SESSION:

MOTION: Lux moved to go into Closed Session at 7:35pm For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel or pending or probable litigation against, affecting or on behalf of the public body. (5 ILCS 120/2c.1) Seconded by.

MOTION: Lux moved to come out of Closed Session at 7:54 Seconded by Myhre.

Roll Call:

Aye:	Lux, Janovsky, Cabral-Marquez, Labickas, Myhre
Nay:	None
Absent:	Weiss
Abstain:	None

Motion approved and carried unanimously.

Board returned to open session at 7:54pm

ADJOURNMENT

MOTION: Lux moved to adjourn the meeting at 7:54 pm. Seconded by Myhre.

Roll Call:

Aye: Cabral-Marquez, Myhre, Lux, Janovsky, Labickas, Weiss

Nay:

Absent:

Abstain:

Motion approved and carried unanimously.

Michele Janovsky, Secretary